

Applicant Receipt and Eligibility Requirements for the 2012 Student Lottery

Applicant's Name: _____ Receipt Number: _____
Please PRINT Your Name

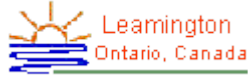
THIS IS YOUR APPLICATION RECEIPT. IT IS VOID IF NOT STAMPED & INITIALLED BY HUMAN RESOURCES STAFF. IT IS IMPORTANT THAT YOU RETAIN THIS SLIP ONCE YOU HAVE SUBMITTED YOUR APPLICATION. PLEASE READ BELOW FOR THE ELIGIBILITY REQUIREMENTS FOR THE 2012 STUDENT LOTTERY.

- You must be a Leamington resident to qualify (except for Lifeguard/Swim Instructor) **AND you may submit only one application.**
- When calling for interviews, the Human Resources Officer contacts in order of lottery number and availability. **Only three (3) contact attempts** will be made. **It is your responsibility to ensure a message may be taken.**
- A low lottery number does not guarantee employment. You must be selected from those interviewed and, at time of the documentation appointment, provide your birth certificate, S.I.N. card, proof of Leamington residency (an official rent receipt or bill with your name and address – a recently updated driver's licence is not acceptable), satisfactory police clearance and proof of secondary school or post-secondary attendance at school from January 2012 to April/May 2012 (letter from the SCHOOL OR REGISTRAR'S OFFICE only accepted- student card or transcript will **not** be accepted).
- **You do not have a choice of work location or department. If you refuse a position, you will not be called again.** This application is for short-term, summer employment for 2012 only and workers will not be employed beyond September 30, 2012.
- **Once hired, as a condition of employment, workers shall provide at their own expense one pair of safety shoes or boots. Work Clothing worn must be in accordance with the standard set by the Hiring Department.**
- Workers hired under this program will be subject to all working conditions, rights, and privileges applicable to students **ONLY.**

PLEASE NOTE: This is a one time only temporary employment project with no rights or privileges Associated with full-time employment in the Corporation.

Human Resources Stamp & Initials: _____

NOTE: YOU MUST BRING THIS DOCUMENT WITH YOU WHEN YOU DROP OFF YOUR APPLICATION AND AGAIN WITH YOU TO YOUR INTERVIEW. WHEN BRINGING IT WITH YOU TO YOUR INTERVIEW IT **MUST BE STAMPED AND INITIALLED BY A HUMAN RESOURCES REPRESENTATIVE TO BE ELIGIBLE!**



Application Receipt Number: _____

Date Received by Human Resources: _____

2012 SUMMER STUDENT LOTTERY APPLICATION
THE CORPORATION OF THE MUNICIPALITY OF LEAMINGTON
Human Resources, Corporate Services Department
111 Erie Street North
Leamington, Ontario N8H 2Z9

STUDENT LOTTERY DEADLINE: Submit Application by Monday, February 27, 2012 (no later than 4:00 p.m.)

NOTE: Returning Students from 2011 must submit an application by the deadline noted above.

*Date of Application: _____

* Mandatory Fields

Form with fields for Applicant's Surname, First Name, Second Name, Number, Street, Apt. No., City, Province, Postal Code, Home Telephone Number, Alternate Telephone Number, E-mail Address. Includes instruction: (A contact telephone number and e-mail address is mandatory and must be provided).

Leamington residency is a lottery requirement.

Are you a Leamington resident? Yes [] No []

As of May 1, 2012 will your age be 16 or older? Yes [] No []

To qualify for the Student Lottery, as of January 1, 2012 you MUST be in attendance at a Secondary School, University or Community College recognized by the Ontario Ministry of Education. Attendance at University or Community College requires enrolment in at least three (3) courses per school term.

Are you a student? Yes [] No []

What is your field of study? (i.e., major) _____

To remain eligible, you must be returning to school January 2012 (winter) semester on a full-time basis.

Circle education level you are expected to complete by May/June, 2012:

Form with options: SECONDARY SCHOOL, UNIVERSITY, COMMUNITY COLLEGE, OTHER. Includes a table for Grade selection (1, 2, 3, 4).

Are you returning to school as a student by January 2012? Yes [] No []

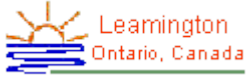
(Please note: this is a requirement for the Student Lottery.)

Some available positions require an Ontario G2 driver's licence.

Do you have a valid Ontario driver's licence? Yes [] No []
If yes, please circle classification: A D F G1 G2 G Other _____
(Please notify Human Resources of any changes in classification)

Date available for temporary summer employment: _____

Please complete both sides of this application.



Do you have experience in:

Lifeguarding ____; Swim Instructing ____; **If so, please attach all qualifications with this application.**

Carpentry __; Landscaping __; Auto Mechanic __; Electrical __; Fuelling __; Cash Handling __

Plumbing __; Horticulture __; Construction __; Equipment/Vehicle Operation __: Please Describe type (lawn mower, edger, Riding mower, weed eater etc): _____

Computers _____ Please Describe: _____

Other: (please specify) _____

Have you been previously employed by the Corporation? Yes No

If YES, when? From: _____ to: _____ in which Department? _____

EMPLOYMENT EXPERIENCE: List in order, beginning with current or most recent position. If you are granted further consideration, please be advised your current and previous employers may be contacted.

Employer: _____ Worked From: _____ to: _____

Address: _____ Supervisor: _____

Brief Outline of Duties/Responsibilities: _____

Reason for Leaving: _____

Employer: _____ Worked From: _____ to: _____

Address: _____ Supervisor: _____

Brief Outline of Duties/Responsibilities: _____

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Employer: _____ Worked From: _____ to: _____

Address: _____ Supervisor: _____

Brief Outline of Duties/Responsibilities: _____

Reason for Leaving: _____

Should the Corporation wish to verify and receive comments about my employment and/or medical records/assessments, I hereby approve of this requirement and authorize any previous employers, current employers, medical clinic/practitioner(s) to release to the Corporation any and all information regarding my employment and/or medical records/assessments, as requested by the Corporation, and I further agree that no liability or damage shall accrue to either the Corporation, previous employer(s) and/or medical clinic/practitioner(s) as consequence of this release of information. I further authorize inquires with Police Authorities and educational institutions for verification where required under the qualifications of the said position. I certify that all of the above statements made by me are true, with the full knowledge and understanding that IF IT IS FOUND I HAVE FALSIFIED THIS APPLICATION, SUCH APPLICATION WILL CONSTITUTE FULL AND SUFFICIENT GROUNDS FOR DISMISSAL FROM THE EMPLOY OF THE CORPORATION.

DATE: _____ SIGNATURE: _____

NOTICE OF COLLECTION: Personal information on this form is collected under the authority of the Municipal Act 2001, R.S.O. 2001 and will be used to determine eligibility for employment. Questions about this collection of personal information should be directed to Human Resources, 111 Erie St. North, Leamington, ON N8H 2Z9 at 519-326-5761 ext. 1105