

THE MUNICIPALITY OF LEAMINGTON
RECREATION DEPARTMENT-JOB DESCRIPTION

POSITION: Day Camp Counsellor

DEPARTMENT: Leamington Recreation Department

CLASSIFICATION: Summer Program Staff

REPORTS TO: Recreation Supervisor - Aquatics/Fitness

HOURS: Part-time/full-time positions available
(May include some weekend work)

SALARY: \$11.88 to \$13.06 per hour (2011 rates)

QUALIFICATIONS:

- Experience in programs for children
- Strong communication skills
- Perceptive in working with children
- Experience in recreation programs
- Creativity in program planning
- Preference given to candidates with HIGH FIVE certification and experience working with children or education/courses in childhood development. Weekend and evening shifts may be required.
- Standard First Aid with Level "C"
- Education: University/College level with interest in working in recreation or child care related field (i.e. Human Kinetics, E.C.E., or Recreation)

TASKS & RESPONSIBILITIES:

1. Plan, implement, and supervise various recreation experiences for children ages 4-7 and 8-11.
2. Design program lesson plans.
3. Attend staff meetings.
4. Responsible for cooperative games, leisure experiences, crafts, sport activities and day trips.
5. Ensure safety on the site while carrying out planned activities.
6. Be familiar with WHMIS regulations and observe all Health and Safety Policies and Procedures of the Municipality of Leamington.
7. Other duties as assigned by the Recreation Supervisor-Aquatics/Fitness.

****Note:*** Will be required to submit a current Police Clearance Check prior to hire when requested by municipal staff.