

MUNICIPALITY OF LEAMINGTON

2011 BUDGET

DEPARTMENT 640

SANITATION DIVISION

FACILITY

COMMUNITY SERVICES

DEPARTMENT DESCRIPTION

The Sanitation Division provides for the collection of urban and rural garbage. This includes weekly curbside pick-up, once per month junk collection and weekly collection of yard waste between April and November.

This service is been contracted out to Windsor Disposal Services (WDS) by contract that terminates at the end of 2011. A small number of Public Works staff hours are budgeted here for delivering some garbage calendars and for Christmas tree pickup.

The Municipality also contracts white goods through Essex Windsor Solid Waste Authority (EWSWA) and Marentette Beach area through WDS.

DEPARTMENT STAFFING

Approximately 100 hours of staff time is required to deliver calendars and other leaflets in areas not covered by Canada Post.

Note: The salary of the manager of environmental services is accounted for in Community Services Department budget and the related cost is allocated to wastewater, water, and sanitation budgets.

CURRENT YEAR BUDGET

There has been an increase in EWSWA fees effectively from \$97.50 to \$104.08 per tonne of garbage disposed, No change is forecast for yard waste disposal. The CPI increase per the contract with WDS will result in a 3.33% increase in collection costs. It is proposed that these increases be absorbed in 2011 by a transfer from the rate stabilization reserve fund (approx \$34,400).

Thus the garbage levies assessed for 2011 would remain at the same per household rates as for 2010, i.e. \$143.50 for the urban area, and \$127 for the rural area.

RESERVE TRANSFERS

This division operates as a 'zero tax cost' for current operations; that is, the garbage levy revenues should fully fund the collection/disposal operations with the exception of some leaf collection activities which are related to roads and which are funded from the Public Works budget.

Landfill # 2 post closure costs are included in this budget area but are not funded by the household garbage levy. The costs are funded by the general and urban tax rates to match the historic mix of waste deposited at the site. All tax classes, Residential, Commercial and Industrial, and urban / rural service area contribute to the costs.

An adjustment is therefore made in this account to transfer funds to or from the sanitation reserve account so that the Net Departmental Cost equals the Landfill #2 Post Closure Costs, and only this amount is charged to the tax rate.

MUNICIPALITY OF LEAMINGTON

2011 BUDGET - DRAFT

DEPT - 640 SANITATION COLLECTION

ACCOUNT DESCRIPTION	2009	2010	2010	2011	BUDGET CHANGE	
	Y-T-D 06/03/10	BUDGET	Y-T-D 04/10/11	BUDGET	\$ +/-	% +/-
<u>REVENUE ACCOUNTS</u>						
TAXATION REVENUES						
Urban Garbage Levy	-1,211,251	-931,602	-1,288,609	-933,611	2,009	0.22%
Rural Garbage Levy	0	-356,489	0	-356,870	381	0.11%
	<u>-1,211,251</u>	<u>-1,288,091</u>	<u>-1,288,609</u>	<u>-1,290,481</u>	<u>2,390</u>	<u>0.19%</u>
TOTAL REVENUES	<u>-1,211,251</u>	<u>-1,288,091</u>	<u>-1,288,609</u>	<u>-1,290,481</u>	<u>2,390</u>	<u>0.19%</u>
<u>EXPENDITURE ACCOUNTS</u>						
WAGES						
Managerial wage allocation	10,259	10,520	20,368	21,288	10,768	102.36%
Managerial benefits allocation	3,426	5,244	3,963	5,639	396	7.54%
	<u>13,685</u>	<u>15,764</u>	<u>24,331</u>	<u>26,927</u>	<u>11,164</u>	<u>70.82%</u>
RENTS AND SERVICES						
Sundry	729	1,000	792	1,000	0	0.00%
Insurance Liability	865	1,190	1,185	1,230	40	3.36%
	<u>1,594</u>	<u>2,190</u>	<u>1,977</u>	<u>2,230</u>	<u>40</u>	<u>1.83%</u>
INTERNAL OVERHEAD ALLOCATION						
Internal Overhead Allocation	2,269	2,929	2,215	2,784	-145	-4.96%
	<u>2,269</u>	<u>2,929</u>	<u>2,215</u>	<u>2,784</u>	<u>-145</u>	<u>-4.96%</u>
GARBAGE DISPOSAL						
Residential Garbage Disposal	496,015	555,750	530,540	577,937	22,187	3.99%
Yard Waste Disposal	34,798	48,100	38,346	48,100	0	0.00%
Landfill #2 - Post Closure	155,904	114,673	114,673	155,000	40,327	35.17%
	<u>686,717</u>	<u>718,523</u>	<u>683,558</u>	<u>781,037</u>	<u>62,514</u>	<u>8.70%</u>
RESIDENTIAL GARBAGE COLLECTION						
Regular Full Time	931	2,500	2,465	2,500	0	0.00%
Part time	0		146		0	
Overtime	0		0		0	
Wage burden	605	1,625	1,602	1,625	0	0.00%
Wage burden-part time	0	0	22	0	0	
Total Wages & Burden	1,536	4,125	4,235	4,125	0	0.00%
Equipment	0		7		0	
Contracts	535,820	524,964	527,596	530,952	5,988	1.14%
Other Costs (Students)	0		0		0	
	<u>537,356</u>	<u>529,089</u>	<u>531,838</u>	<u>535,077</u>	<u>5,988</u>	<u>1.13%</u>
YARD WASTE COLLECTION						
Contracts	105,541	107,157	108,034	108,390	1,233	1.15%
	<u>105,541</u>	<u>107,157</u>	<u>108,034</u>	<u>108,390</u>	<u>1,233</u>	<u>1.15%</u>

**MUNICIPALITY OF LEAMINGTON
2011 BUDGET - DRAFT**

DEPT - 640 SANITATION COLLECTION

ACCOUNT DESCRIPTION	2009	2010	2010	2011	BUDGET CHANGE	
	Y-T-D 06/03/10	BUDGET	Y-T-D 04/10/11	BUDGET	\$ +/-	% +/-
JUNK DAY COLLECTION						
Regular Full Time	38		0		0	
Part time	35		0		0	
Wage burden	25	0	0	0	0	
Wage burden-part time	5	0	0	0	0	
Total Wages & Burden	103	0	0	0	0	
Contracts	0	13,250	11,323	13,450	200	
	<u>103</u>	<u>13,250</u>	<u>11,323</u>	<u>13,450</u>	<u>200</u>	<u>1.51%</u>
WHITE GOODS COLLECTION						
Contracts	0	10,000	11,926	10,000	0	0.00%
	<u>0</u>	<u>10,000</u>	<u>11,926</u>	<u>10,000</u>	<u>0</u>	<u>0.00%</u>
					0	
TOTAL EXPENDITURES	<u>1,347,266</u>	<u>1,398,901</u>	<u>1,375,202</u>	<u>1,479,895</u>	<u>80,994</u>	<u>5.79%</u>
NET OPERATIONAL COST	<u>136,015</u>	<u>110,810</u>	<u>86,592</u>	<u>189,414</u>	<u>78,604</u>	<u>70.94%</u>
RESERVE CONTRIBUTIONS						
Transfer to reserves	20,000	45,402	0	0	-45,402	-100.00%
Transfer from reserves	0	0	0	-34,414	-34,414	
	<u>20,000</u>	<u>45,402</u>	<u>0</u>	<u>-34,414</u>	<u>-79,816</u>	<u>-175.80%</u>
TOTAL TO/FROM RESERVES	<u>20,000</u>	<u>45,402</u>	<u>0</u>	<u>-34,414</u>	<u>-79,816</u>	<u>-175.80%</u>
CAPITAL ACCOUNTS						
NET TO CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
NET DEPARTMENTAL COST	<u>156,015</u>	<u>156,212</u>	<u>86,592</u>	<u>155,000</u>	<u>-1,212</u>	<u>-0.78%</u>

MUNICIPALITY OF LEAMINGTON 2011 BUDGET

DEPARTMENT 660 PCC - WASTEWATER TREATMENT

FACILITY COMMUNITY SERVICES

DEPARTMENT DESCRIPTION

The L.P.C.C. is responsible for treating all wastewater from residential, industrial, and commercial establishments in the Leamington and surrounding area, before final discharge to Lake Erie. Pollution Control staff manage and operate the sewage treatment facility and are also responsible for managing the accumulated biosolids to end point disposal. The total facility with the exception of the Heinz incoming sewer and screening facility is owned and operated by the Municipality.

DEPARTMENT STAFFING

	2010	2011
	Staff Levels	Staff Levels
Salaried	2	2
Regular Hourly	7	7
Part-time	2	2
Management	*	*

* The salary of the Manager of Environmental Services is allocated to wastewater, water, and sanitation.

CURRENT YEAR BUDGET

The proposed 2011 budgeted expenditure is slightly less than the budgeted amount in 2010. 2010 actual expenditures are expected to be less than budgeted, due mainly to reduced maintenance, lower purchases of chemicals and biosolids operation costs. One semi-annual payment is included in the 2011 budget request for debt financing needed to fund the PCC plant upgrades and expansion, adding just under \$300,000 in cost for the year. Starting in 2012 a full year of debt service payments will be required and demand a total of \$600,000 per year, which is a further \$300,000 fiscal increase over the 2011 request.

The agreement with Heinz enters its fifth year in May 2011. This year is the final year of an extra strength credit under the agreement. Revenues for the sewage treatment rate continue to increase at 5% per year (presently at 45% of max), in accordance with the agreement.

CAPITAL PROJECTS

The PCC Upgrade project was awarded in April 2010. The project is anticipated to be complete in the summer of 2011. An interim Sewer Surcharge increase was approved by council for 2009 and 2010. A rate study is underway to determine the long term rate structure for wastewater Sewer Surcharge.

MUNICIPALITY OF LEAMINGTON

2011 BUDGET - DRAFT

DEPT - 660 PCC - WASTEWATER TREATMENT

ACCOUNT DESCRIPTION	2009	2010	2010	2011	BUDGET CHANGE	
	Y-T-D 06/03/10	BUDGET	Y-T-D 04/10/11	BUDGET	\$ +/-	% +/-
REVENUE ACCOUNTS						
GRANT REVENUE						
Provincial Grants -	-3,150		-3,274		0	
FEES AND SERVICE CHARGES						
P.C.C. Sewer Surcharge	-3,611,688	-3,400,000	-3,359,493	-3,064,500	-335,500	-9.87%
Hauled Waste	-170,515	-150,000	-248,016	-230,000	80,000	53.33%
Leachate	-46,274	-46,000	-52,914	-47,000	1,000	2.17%
Heinz - Sewer Surcharge	-861,027	-850,000	-1,039,012	-900,000	50,000	5.88%
Overstrength Waste Revenue	-501,635	-400,000	-710,293	-780,000	380,000	95.00%
	-5,191,140	-4,846,000	-5,409,727	-5,021,500	175,500	3.62%
MISC. REVENUE						
Sundry Revenue	-468		0		0	
TOTAL REVENUES	-5,194,757	-4,846,000	-5,413,001	-5,021,500	175,500	3.62%
EXPENDITURE ACCOUNTS						
WAGES AND BENEFITS						
Salaried	472,369	491,930	487,299	507,040	-15,110	3.07%
Part time	20,336	23,000	20,592	23,000	0	0.00%
Overtime 1.5x	972	4,000	120	2,000	2,000	-50.00%
Overtime 2x	87,603	70,000	70,950	70,000	0	0.00%
Shift Premium	2,732	3,000	2,693	3,000	0	0.00%
Lieu Time Banked	15,975	12,000	18,033	12,000	0	0.00%
Compassionate Leave	428	1,000	0	0	1,000	-100.00%
Sick Leave	10,879	9,000	15,587	10,000	-1,000	11.11%
Long service pay	460	360	500	360	0	0.00%
Call Out	3,503	2,000	3,438	3,000	-1,000	50.00%
Standby pay	9,834	10,000	10,332	10,000	0	0.00%
Vacation pay - fulltime	20,002	20,500	20,869	20,500	0	0.00%
Vacation pay - parttime	829	920	838	920	0	0.00%
Statutory	21,981	20,000	13,445	23,000	-3,000	15.00%
Managerial wage allocation	84,856	86,731	85,681	89,341	-2,610	3.01%
Total Salaries and Wages	752,757	754,441	750,376	774,161	-19,720	2.61%
Job wage allocation	-9,901	-14,000	-16,992	-14,000	0	0.00%
Job wage burden	-7,520	-9,100	-10,192	-9,100	0	0.00%
Total Job Wage allocations	-17,420	-23,100	-27,184	-23,100	0	0.00%
CPP	19,067	19,470	19,468	19,960	-490	2.52%
UIC	8,600	9,410	8,764	9,910	-500	5.31%
EHT	12,704	10,810	12,678	11,160	-350	3.24%
Extended Health	41,446	45,480	40,036	42,670	2,810	-6.18%
Complex memberships	189	200	0	0	200	-100.00%
WSIB	11,678	9,990	11,919	12,130	-2,140	21.42%
OMERS	39,437	39,760	41,664	46,910	-7,150	17.98%
Life and LTD	12,365	17,080	15,382	19,720	-2,640	15.46%
Retiree Benefits	13,514	14,040	14,371	15,000	-960	6.84%
Benefits - Part time	2,272	2,631	2,257	2,631	0	0.00%
Managerial benefits allocation	12,509	20,421	15,432	22,086	-1,665	8.15%
Total Benefits	173,782	189,292	181,971	202,177	-12,885	6.81%
	909,119	920,633	905,164	953,238	-52,325	5.68%

MUNICIPALITY OF LEAMINGTON

2011 BUDGET - DRAFT

DEPT - 660 PCC - WASTEWATER TREATMENT

ACCOUNT DESCRIPTION	2009	2010	2010	2011	BUDGET CHANGE	
	Y-T-D	BUDGET	Y-T-D	BUDGET	\$ +/-	% +/-
RENTS AND SERVICES						
Office supplies	1,312	1,200	1,101	1,200	0	0.00%
Dues, Memberships, Subsc	2,910	3,000	2,211	3,000	0	0.00%
Travel and mileage	387	400	156	400	0	0.00%
Training	6,691	10,400	6,316	10,000	400	-3.85%
Professional development	7,463	4,000	2,605	4,000	0	0.00%
Uniforms and Clothing	17,266	15,700	16,284	15,700	0	0.00%
Billing and Collection	13,812	15,000	15,054	16,100	-1,100	7.33%
Small capital items	6,116	8,000	7,271	8,000	0	0.00%
Outside Professional Services	4,000	10,000	4,000	6,000	4,000	-40.00%
Sundry	3,900	4,000	4,270	4,000	0	0.00%
	<u>63,857</u>	<u>71,700</u>	<u>59,268</u>	<u>68,400</u>	<u>3,300</u>	<u>-4.60%</u>
OFFICE OVERHEAD						
Phone/Fax/Alarms	13,709	13,000	10,504	10,500	2,500	-19.23%
Postage and Courier	25	200	78	200	0	0.00%
Advertising and Promotion	400	2,000	0	1,000	1,000	-50.00%
Insurance - Liability	56,853	71,150	71,151	46,700	24,450	-34.36%
Internal Office Overhead	37,565	39,764	37,383	39,280	484	-1.22%
	<u>108,552</u>	<u>126,114</u>	<u>119,117</u>	<u>97,680</u>	<u>28,434</u>	<u>-22.55%</u>
OFFICE EQUIPMENT MAINTENANCE						
Office Equipment Rentals	1,528	1,800	1,484	1,800	0	0.00%
Office Equipment Maintenance	685	1,000	19	1,000	0	0.00%
	<u>2,214</u>	<u>2,800</u>	<u>1,503</u>	<u>2,800</u>	<u>0</u>	<u>0.00%</u>
BUILDING MAINTENANCE						
Gas (Admin. And Workshop)	7,159	10,000	4,993	10,000	0	0.00%
Water	4,278	4,000	4,217	4,000	0	0.00%
Maintenance	12,659	16,000	12,034	15,000	1,000	-6.25%
Insurance - building	11,164	11,170	11,170	12,980	-1,810	16.20%
Property tax	115,329	117,000	118,096	120,000	-3,000	2.56%
	<u>150,589</u>	<u>158,170</u>	<u>150,509</u>	<u>161,980</u>	<u>-3,810</u>	<u>2.41%</u>
PROPERTY MAINTENANCE						
Part time	233		0		0	
Wage burden-part time	35	0	0	0	0	
Materials	167		0		0	
Equipment	9		0		0	
Contracts	22,593	30,000	16,585	25,000	5,000	-16.67%
	<u>23,037</u>	<u>30,000</u>	<u>16,585</u>	<u>25,000</u>	<u>5,000</u>	<u>-16.67%</u>
P.C.C. COSTS						
Wages	75		0		0	
Wage burden	49	0	0	0	0	
Ferric Chloride	55,938	60,000	28,872	110,000	-50,000	83.33%
Misc. Reagents	7,718	8,000	7,180	8,000	0	0.00%
Bio-solids Polymers	182,839	200,000	194,651	200,000	0	0.00%
Ammonia	47,837	50,000	33,624	50,000	0	0.00%
Lab. Analysis	3,547	3,500	3,059	39,000	-35,500	1014.29%
Lab. Materials	3,211	4,000	3,652	5,000	-1,000	25.00%
Grit disposal	29,979	35,000	33,210	35,000	0	0.00%
Water - Leachate Forcemain	180	0	154		0	
Bio-solids Natural Gas	164,339	180,000	145,146	180,000	0	0.00%
Bio-solids- Lime	215,008	190,000	197,611	190,000	0	0.00%
Bio-solids -Disposal	243,932	245,000	231,292	190,000	55,000	-22.45%
Bio-solids -Hydro	103,779	108,000	100,878	105,000	3,000	-2.78%
Bio-solids -Water	26,868	25,000	26,948	25,000	0	0.00%
	<u>1,085,300</u>	<u>1,108,500</u>	<u>1,006,278</u>	<u>1,137,000</u>	<u>-28,500</u>	<u>2.57%</u>

MUNICIPALITY OF LEAMINGTON

2011 BUDGET - DRAFT

DEPT - 660 PCC - WASTEWATER TREATMENT

ACCOUNT DESCRIPTION	2009	2010	2010	2011	BUDGET CHANGE	
	Y-T-D	BUDGET	Y-T-D	BUDGET	\$ +/-	% +/-
OTHER COSTS AND SERVICES						
Write-offs / adj'mts	33,357	20,000	16,241	20,000	0	0.00%
Septic tank cleanout	2,266	3,000	6,024	3,500	-500	16.67%
PUMPING STATIONS						
Pumping Station Utilities	20,342	18,500	17,417	18,500	0	0.00%
Regular Full-time	11,568	14,000	13,342	14,000	0	0.00%
Wage burden	7,520	9,100	8,672	9,100	0	0.00%
Project Materials	7,231	7,000	7,421	7,000	0	0.00%
Project Equipment	0	20,000	12,898	20,000	0	0.00%
Project contracts	10,802	12,000	14,066	12,000	0	0.00%
Project - other costs	12,845	0	580		0	
	70,308	80,600	74,396	80,600	0	0.00%
P.C.C. VEHICLES						
Regular Full-time	68		646		0	
Wage burden	44	0	420	0	0	
Vehicle Fuel	5,808	6,500	7,215	6,500	0	0.00%
Vehicle Maintenance	6,562	7,000	5,631	5,000	2,000	-28.57%
Vehicle License	26	200	315	100	100	-50.00%
Vehicle Insurance	2,321	3,280	3,283	2,880	400	-12.20%
	14,830	16,980	17,510	14,480	2,500	-14.72%
P.C.C. EQUIPMENT						
Fuel, Diesel Gen./pump	7,410	7,000	6,451	10,000	-3,000	42.86%
Equipment Maintenance	266,433	260,000	208,030	200,000	60,000	-23.08%
Oil/Grease	6,686	7,500	5,917	7,000	500	-6.67%
Equipment Hydro	797,884	700,000	698,661	700,000	0	0.00%
Safety Equipment	9,023	12,000	11,086	12,000	0	0.00%
	1,087,436	986,500	930,145	929,000	57,500	-5.83%
					0	
EXPENDITURES BEFORE DEBT	3,550,864	3,524,997	3,302,741	3,493,678	-1,286	0.04%
DEBT CHARGES						
Principal	310,983	495,538	495,565	630,733	-135,195	27.28%
Interest	321,712	463,575	529,981	627,220	-163,645	35.30%
	632,696	959,113	1,025,545	1,257,953	-298,840	31.16%
TOTAL EXPENDITURES	4,183,560	4,484,110	4,328,286	4,751,631	-300,126	6.69%
NET OPERATIONAL COST	-1,011,197	-361,890	-1,084,714	-269,869	-475,626	-131.43%
RESERVE CONTRIBUTIONS						
TRANSFER TO OWN FUNDS						
Transfer to reserves	0	54,006	0	0	54,006	-100.00%
Transfer from reserves	0	0	0	-250,049	250,049	
	0	54,006	0	-250,049	304,055	-563.00%
TOTAL TO/FROM RESERVES	0	54,006	0	-250,049	304,055	-563.00%

**MUNICIPALITY OF LEAMINGTON
2011 BUDGET - DRAFT**

DEPT - 660 PCC - WASTEWATER TREATMENT

ACCOUNT DESCRIPTION	2009	2010	2010	2011	BUDGET CHANGE	
	Y-T-D	BUDGET	Y-T-D	BUDGET	\$ +/-	% +/-
<u>CAPITAL ACCOUNTS</u>						
Unfinanced cwfd	0	1,204,500	0	3,100,000	-1,895,500	157.37%
Debt	-3,534,000	-5,400,000	0	-7,500,000	2,100,000	38.89%
Fed Grants	-3,838,733	-9,909,321	-5,103,310	-1,754,866	-8,154,455	-82.29%
Prov Grants	-2,063,673		-3,495,790		0	
Sale of assets -	0	0	0	0	0	
Reserve contribution	-4,789,906	-4,625,296	0	-504,145	-4,121,151	-89.10%
Deferred Revenues	-1,800,000	0	0	0	0	
Capital purchases	17,711,291	19,038,000	16,123,055	7,178,929	11,859,071	-62.29%
	<u>1,684,980</u>	<u>307,884</u>	<u>7,523,955</u>	<u>519,918</u>	<u>-212,034</u>	<u>68.87%</u>
NET TO CAPITAL	<u>1,684,980</u>	<u>307,884</u>	<u>7,523,955</u>	<u>519,918</u>	<u>-212,034</u>	<u>68.87%</u>
NET DEPARTMENTAL COST	<u>673,782</u>	<u>0</u>	<u>6,439,241</u>	<u>0</u>	<u>-383,605</u>	

MUNICIPALITY OF LEAMINGTON

2011 BUDGET

DEPARTMENT 690

WATER SERVICES

FACILITY

COMMUNITY SERVICES

DEPARTMENT DESCRIPTION

The municipal water services division is responsible for the delivery, maintenance and evaluation of the municipal water distribution system.

DEPARTMENT STAFFING

	2010 Staffing Levels	2011 Staffing Levels
Salaried	2	2
Regular Hourly	8	8
Casual	4	4
Management	Allocated Cost*	Allocated Cost*

* The salaries and related administrative costs for the Director of Community Services and Manager of Environmental Services are allocated through the Community Services Budget; allocation for the Director goes to all Community Services divisions, while the allocation for the Manager goes to wastewater, water, and sanitation division only.

WORKPLAN

The budgeted expenditure for 2011 is greater than that budgeted for 2010 and the expenditure for 2010, due primarily to an inaccurate assessment of the quantity of water that would be purchased from Union Water Supply System in 2010. That issue aside there is a slight increase in 2011, due to wage adjustments under the CUPE collective agreement, and the cost of meter reading and billing by Essex Power.

The primary work objectives for 2011 reflect the following:

- Continue with the metering program of converting meters that read in Gallons to Metric units. In addition a report to council is expected in May, to recommend the approach to be taken to convert the meters to allow for radio read.
- Continue with the aggressive infrastructure rehabilitation program.
- Continue to improve quality of water through flushing programs.
- Successfully complete the required Ministry of Environment audit of the municipality's Drinking Water Quality Management System.

CAPITAL

- In 2011 the Water division will continue the program commenced in 2007 of replacing old water mains on a prioritized basis, and will continue to co-ordinate with the Engineering program for upgrades where other road and sewer construction activities are undertaken.

MUNICIPALITY OF LEAMINGTON

2011 BUDGET - DRAFT

DEPT - 690 WATER SERVICES

ACCOUNT DESCRIPTION	2009	2010	2010	2011	BUDGET CHANGE	
	Y-T-D 03/06/2010	BUDGET	Y-T-D 04/04/2011	BUDGET	\$ +/-	% +/-
REVENUE ACCOUNTS						
Provincial grant	-3,024	-3,000	-2,810	-3,000	0	0.00%
ADDITIONS TO THE TAX BILL						
Rural waterline debt	-83,081	-83,081	-83,081	-26,818	-56,263	-67.72%
	-83,081	-83,081	-83,081	-26,818	-56,263	-67.72%
FEES AND SERVICE CHARGES						
Residential metered	-1,493,693	-1,545,000	-1,427,718	-1,545,000	0	0.00%
Residential base charge	-1,541,979	-1,773,792	-1,736,620	-1,773,792	0	0.00%
Residential flat rate	-7,771	-8,256	-6,578	-6,192	-2,064	-25.00%
Commercial metered	-675,161	-674,000	-654,329	-674,000	0	0.00%
Commercial base charge	-131,090	-146,880	-147,661	-146,880	0	0.00%
Preferred Customer rates	-590,586	-620,000	-609,921	-594,764	-25,236	-4.07%
Greenhouse metered	-2,788,463	-2,816,000	-2,835,809	-2,816,000	0	0.00%
Greenhouse base charge	-49,137	-42,336	-51,776	-42,336	0	0.00%
	-7,277,880	-7,626,264	-7,470,412	-7,598,964	-27,300	-0.36%
OTHER RENTS AND SERVICES						
Flat Rate Fireline	-1,519	-1,000	-1,543	-1,032	32	3.20%
Private hydrant maintenance	-1,700	-1,622	-2,210	-1,622	0	0.00%
Water connection fee	-30,162	-35,000	-25,061	-30,000	-5,000	-14.29%
Water buyin fee	-52,500	-50,000	-15,000	-35,000	-15,000	-30.00%
Wheatley surcharge - Harbour	-7,467	-7,200	-4,774	-4,800	-2,400	-33.33%
	-93,349	-94,822	-48,588	-72,454	-22,368	-23.59%
INVESTMENT INCOME						
Investment income	-18,532	-19,000	-24,000	-24,000	5,000	26.32%
	-18,532	-19,000	-24,000	-24,000	5,000	26.32%
SUNDRY REVENUES						
Sundry Revenue	-405,957	-373,324	-410,706	-373,324	0	0.00%
	-405,957	-373,324	-410,706	-373,324	0	0.00%
TOTAL REVENUES	-7,881,823	-8,199,491	-8,039,597	-8,098,560	-100,931	-1.23%
EXPENDITURE ACCOUNTS						
WAGES & BENEFITS						
Salaried	498,554	552,039	519,783	577,668	25,629	4.64%
Regular full time	0	0	0	0	0	
Part time	36,451	36,720	28,603	36,720	0	0.00%
Union Water Mgmt Board	9,600	10,000	9,600	10,000	0	0.00%
Overtime	0	41,963	0	50,609	8,646	20.60%
Overtime 1.5x	0		9		0	
Overtime 2x	25,112		48,545		0	
Union Business	535	434	0	1,191	757	174.42%
Lieu Taken	22,431		27,030		0	
Compassionate Leave	225	1,157	463	1,191	34	2.94%
Sick Leave	44,711	18,090	42,182	19,052	962	5.32%
Long service pay	1,160	1,160	1,010	1,160	0	0.00%
Vacation Taken	39,347	37,812	35,526	36,439	-1,373	-3.63%
Vacation Pay Part Time	1,485	1,469	1,169	1,469	0	0.00%
Stat. Holiday Pay	24,422	24,078	14,828	24,769	691	2.87%
Managerial wage allocation	82,606	84,412	83,391	86,928	2,516	2.98%
Total Wages and Salaries	786,638	809,334	812,137	847,196	37,862	4.68%

MUNICIPALITY OF LEAMINGTON

2011 BUDGET - DRAFT

DEPT - 690 WATER SERVICES

ACCOUNT DESCRIPTION	2009	2010	2010	2011	BUDGET CHANGE	
	Y-T-D <small>03/06/2010</small>	BUDGET	Y-T-D <small>04/04/2011</small>	BUDGET	\$ +/-	% +/-
CPP	21,186	21,620	21,423	22,180	560	2.59%
EI	9,555	10,460	9,713	11,010	550	5.26%
EHT	12,948	12,360	13,521	12,880	520	4.21%
Extended Health Benefits	35,023	52,500	36,767	41,900	-10,600	-20.19%
WSIB	6,526	11,360	6,692	13,820	2,460	21.65%
OMERS	43,918	45,890	46,561	54,710	8,820	19.22%
Life and LTD	13,775	19,490	17,374	22,710	3,220	16.52%
Retiree Benefits	8,687	9,035	6,709	6,800	-2,235	-24.74%
Benefits - Part time	3,689	4,201	2,894	4,201	0	0.00%
Managerial benefits allocation	11,847	19,699	14,887	21,320	1,621	8.23%
Total Benefits	167,154	206,615	176,540	211,531	4,916	2.38%
Departmental wage allocation	-379,996	-386,805	-408,748	-412,728	-25,923	6.70%
Depart Part-Time Allocation	-36,451	-36,716	-27,929	-36,718	-2	0.01%
Benefit Burden Wages	-249,607	-251,423	-263,733	-268,274	-16,851	6.70%
Benefit Burden Part-Time	-5,468	-5,506	-4,189	-5,507	-1	0.02%
Total Internal Allocations	<u>-671,522</u>	<u>-680,450</u>	<u>-704,598</u>	<u>-723,227</u>	<u>-42,777</u>	<u>6.29%</u>
	<u>282,271</u>	<u>335,499</u>	<u>284,079</u>	<u>335,500</u>	<u>1</u>	<u>0.00%</u>
RENTS AND SERVICES						
Office supplies	1,646	2,000	1,106	2,000	0	0.00%
Dues, Memberships, Subsc	2,320	2,400	1,196	2,400	0	0.00%
Travel and mileage	0	500	392	500	0	0.00%
Training	9,639	15,000	15,337	15,000	0	0.00%
Professional Development	2,860	3,000	1,273	3,000	0	0.00%
Clothing Allowance	6,662	8,000	9,071	8,000	0	0.00%
Small capital items	3,816	5,000	4,128	5,000	0	0.00%
Sundry Expenses	0	1,000	53	1,000	0	0.00%
Purchased water	<u>4,522,992</u>	<u>4,198,000</u>	<u>4,518,701</u>	<u>4,389,080</u>	<u>191,080</u>	<u>4.55%</u>
	<u>4,549,934</u>	<u>4,234,900</u>	<u>4,551,257</u>	<u>4,425,980</u>	<u>191,080</u>	<u>4.51%</u>
OFFICE OVERHEAD						
Telephone-Communications	13,607	13,500	12,829	10,000	-3,500	-25.93%
Postage and Courier	197	500	314	500	0	0.00%
Advertising and promotion	963	1,200	684	1,200	0	0.00%
Insurance - Liability	<u>6,142</u>	<u>18,410</u>	<u>14,725</u>	<u>41,370</u>	<u>22,960</u>	<u>124.71%</u>
	<u>20,909</u>	<u>33,610</u>	<u>28,553</u>	<u>53,070</u>	<u>19,460</u>	<u>57.90%</u>
OFFICE EQUIPMENT MAINTENANCE						
Office overhead	37,565	39,764	39,764	39,280	-484	-1.22%
Office equipment mtce	1,243	1,200	1,533	1,500	300	25.00%
Office equipment lease	<u>2,268</u>	<u>2,400</u>	<u>2,202</u>	<u>2,400</u>	<u>0</u>	<u>0.00%</u>
	<u>41,075</u>	<u>43,364</u>	<u>43,499</u>	<u>43,180</u>	<u>-184</u>	<u>-0.42%</u>
BUILDING MAINTENANCE						
Regular Full Time	2,364	3,868	3,860	4,127	259	6.70%
Part time	173	183	511	183	0	0.00%
Wage burden	1,536	2,514	2,509	2,683	169	6.72%
Wage burden	26	27	77	27	0	0.00%
Gas	9,847	12,000	10,070	12,000	0	0.00%
Hydro	9,018	9,522	8,982	9,522	0	0.00%
Water	968	935	990	935	0	0.00%
Janitorial	3,120	3,120	3,254	3,120	0	0.00%
Insurance	31	30	31	40	10	33.33%
Materials	14,730	20,000	12,214	15,000	-5,000	-25.00%
Contracts	<u>1,650</u>	<u>1,600</u>	<u>1,298</u>	<u>1,600</u>	<u>0</u>	<u>0.00%</u>
	<u>43,464</u>	<u>53,799</u>	<u>43,794</u>	<u>49,237</u>	<u>-4,562</u>	<u>-8.48%</u>

MUNICIPALITY OF LEAMINGTON 2011 BUDGET - DRAFT

DEPT - 690 WATER SERVICES

ACCOUNT DESCRIPTION	2009	2010	2010	2011	BUDGET CHANGE	
	Y-T-D 03/06/2010	BUDGET	Y-T-D 04/04/2011	BUDGET	\$ +/-	% +/-
OTHER RENTS AND SERVICES						
Engineering fees	22,780	25,000	23,900	25,000	0	0.00%
Write-offs & adjm'ts	37,742	20,000	23,661	24,000	4,000	20.00%
	<u>60,522</u>	<u>45,000</u>	<u>47,561</u>	<u>49,000</u>	<u>4,000</u>	<u>8.89%</u>
VEHICLE /EQUIPMENT MAINTENANCE						
Equipment licences	208	2,497	2,497	2,497	0	0.00%
Regular Full Time	1,463	3,868	1,121	4,127	259	6.70%
Part time	46	734	145	734	0	0.00%
Wage burden	951	2,514	728	2,683	169	6.72%
Wage burden	7	110	22	110	0	0.00%
Regular Full Time	2,701	0	5,408	0	0	
Part time	207	0	327	0	0	
Wage burden	1,756	0	3,515	0	0	
Wage burden	31	0	49	0	0	
Vehicle fuel	22,493	25,000	27,505	26,000	1,000	4.00%
Vehicle insurance	8,097	13,110	13,114	18,580	5,470	41.72%
Maintenance	15,168	20,000	22,802	25,000	5,000	25.00%
	<u>53,130</u>	<u>67,833</u>	<u>77,234</u>	<u>79,731</u>	<u>11,898</u>	<u>17.54%</u>
METER MAINTENANCE						
Regular Full Time	34,767	50,284	22,965	45,400	-4,884	-9.71%
Part time	4,576	5,140	184	3,672	-1,468	-28.56%
Wage burden	22,598	32,685	14,928	29,510	-3,175	-9.71%
Wage burden	686	771	28	551	-220	-28.53%
Materials	94,023	80,000	56,973	80,000	0	0.00%
	<u>156,650</u>	<u>168,880</u>	<u>95,078</u>	<u>159,133</u>	<u>-9,747</u>	<u>-5.77%</u>
HYDRANT MAINTENANCE						
Regular Full Time	27,038	46,416	28,411	41,273	-5,143	-11.08%
Part time	9,845	5,140	12,107	5,508	368	7.16%
Wage burden	17,575	30,170	18,467	26,827	-3,343	-11.08%
Wage burden	1,477	771	1,816	826	55	7.13%
Materials	12,908	18,000	20,003	20,000	2,000	11.11%
	<u>68,842</u>	<u>100,497</u>	<u>80,805</u>	<u>94,434</u>	<u>-6,063</u>	<u>-6.03%</u>
BILLING COSTS						
Billing and collecting charge	256,138	290,000	288,448	308,700	18,700	6.45%
	<u>256,138</u>	<u>290,000</u>	<u>288,448</u>	<u>308,700</u>	<u>18,700</u>	<u>6.45%</u>
SPECIAL EVENTS (NOTICES)						
Regular Full Time	0	1,934	0	2,063	129	6.67%
Wage burden	0	1,257	0	1,341	84	6.68%
Office Supplies	0	5,000	0	5,000	0	0.00%
	<u>0</u>	<u>8,191</u>	<u>0</u>	<u>8,404</u>	<u>213</u>	<u>2.60%</u>
HEALTH & SAFETY						
Regular Full Time	2,420	1,934	1,540	2,063	129	6.67%
Part Time	79	183	128	183	0	0.00%
Wage burden	1,573	1,257	1,001	1,341	84	6.68%
Wage burden	12	27	19	27	0	0.00%
Materials	5,112	5,000	3,530	5,000	0	0.00%
	<u>9,195</u>	<u>8,401</u>	<u>6,218</u>	<u>8,614</u>	<u>213</u>	<u>2.54%</u>
WATER STATION EXPENSE						
Materials	556		15		0	
	<u>556</u>	<u>0</u>	<u>15</u>	<u>0</u>	<u>0</u>	

MUNICIPALITY OF LEAMINGTON

2011 BUDGET - DRAFT

DEPT - 690 WATER SERVICES

ACCOUNT DESCRIPTION	2009	2010	2010	2011	BUDGET CHANGE	
	Y-T-D 03/06/2010	BUDGET	Y-T-D 04/04/2011	BUDGET	\$ +/-	% +/-
WATERMAINS AND SERVICES						
Regular Full Time	313,336	278,501	333,809	313,675	35,174	12.63%
Part time	21,525	25,336	14,379	26,438	1,102	4.35%
Wage burden	203,668	181,026	216,976	203,889	22,863	12.63%
Wage burden	3,229	3,800	2,157	3,966	166	4.37%
Materials	154,240	150,000	169,754	175,000	25,000	16.67%
Equipment	13		0		0	
	<u>696,010</u>	<u>638,663</u>	<u>737,075</u>	<u>722,968</u>	<u>84,305</u>	<u>13.20%</u>
					0	
EXPENDITURES BEFORE DEBT	<u>6,238,696</u>	<u>6,028,637</u>	<u>6,283,617</u>	<u>6,337,951</u>	<u>309,314</u>	<u>5.13%</u>
DEBT CHARGES						
Principal	67,830	72,993	72,993	22,284	-50,709	-69.47%
Interest	15,253	10,091	10,097	4,534	-5,557	-55.07%
	<u>83,083</u>	<u>83,083</u>	<u>83,089</u>	<u>26,818</u>	<u>-56,266</u>	<u>-67.72%</u>
TOTAL EXPENDITURES	<u>6,321,779</u>	<u>6,111,720</u>	<u>6,366,707</u>	<u>6,364,769</u>	<u>253,048</u>	<u>4.14%</u>
NET OPERATIONAL COST	<u>-1,560,044</u>	<u>-2,087,771</u>	<u>-1,672,891</u>	<u>-1,733,791</u>	<u>353,980</u>	<u>-16.95%</u>
RESERVE CONTRIBUTIONS						
Transfer to reserves	360,524	1,867,607	1,620,287	1,675,827	-191,780	-10.27%
Transfer from reserve fund	0	-342,036	-342,036	-342,036	0	0.00%
Transfer to deferred revenue	0	562,200	394,639	400,000	-162,200	-28.85%
	<u>360,524</u>	<u>2,087,771</u>	<u>1,672,890</u>	<u>1,733,791</u>	<u>-353,980</u>	<u>-16.95%</u>
TOTAL TO/FROM RESERVES	<u>360,524</u>	<u>2,087,771</u>	<u>1,672,890</u>	<u>1,733,791</u>	<u>-353,980</u>	<u>-16.95%</u>
CAPITAL ACCOUNTS						
Reserves	-954,748	-1,591,000	-716,408	-1,346,500	244,500	-15.37%
Deferred Revenues	0	-710,000	-613,532	0	710,000	-1
Sundry	0	0	0	-6,000	-6,000	
Capital purchases	954,748	2,301,000	1,329,940	1,352,500	-948,500	-41.22%
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
NET TO CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
NET DEPARTMENTAL COST	<u>-1,199,520</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	