

# “Mail-In” or “Drop Off” Registration Form

**Drop off or mail in registrations does not guarantee a spot in any course as registrations are entered into the computer simultaneously at 7:00 a.m. on the first day of Registration.**

Participant’s Name: \_\_\_\_\_ Gender: M \_\_\_ F \_\_\_

Full Name of Payee: \_\_\_\_\_  
(receipt purposes)

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Health Card #: \_\_\_\_\_

Phone (Day): \_\_\_\_\_ (Eve.): \_\_\_\_\_

Birthdate (M/D/Y): \_\_\_\_\_ Email: \_\_\_\_\_

(To inform you of upcoming registrations, programs, etc.  
The Complex will not share your email address  
with any 3rd parties.)

Course	Day	Time	Code	Fee	Start Date
1st choice:					
2nd Choice:					
3rd choice:					

- Fill out one form per person. Include cheque, money order or credit card, for 1st choice course. No post dated or 3rd party cheques are accepted. Payment will only be processed if course is available.
- Envelopes will be dated and time received recorded, as they arrive and then processed on registration date.
- Cheques made payable to: Leamington Recreation Department.
- Please ensure registrations are filled in correctly. This will avoid any delays in processing.
- Payment by: Cheque \_\_\_\_\_ Visa # \_\_\_\_\_ MC # \_\_\_\_\_
- Expiry Date \_\_\_\_\_ Signature \_\_\_\_\_

Cut along dotted line and drop off envelope or mail to:  
Leamington Kinsmen Recreation Complex, 249 Sherk St. Leamington, Ontario N8H 4X7