

**SPECIAL OCCASION PERMIT
NOTIFICATION TO OTHER DEPARTMENTS**

Date: _____

TO WHOM IT MAY CONCERN:

I/WE _____ will be holding a
_____ at the Leamington Marina Picnic Shelter,
located on Robson Road, Leamington, Ontario.

On (date): _____

From _____ until _____

Contact: _____

Address: _____

Phone: _____

Note: Corporate Services Department will forward copies on your behalf to:

- Fire Department
- Police Department
- Building Department
- Windsor/Essex County Health Unit (Fax: 776-6102)