

**Schedule D  
Finance and Business Services Fees**

(applicable taxes will be added to all fees)

<b>Description of Fee or Service</b>	<b>2022 Fees</b>
	<b>\$</b>
<b>Tax Account/Assessment Information</b>	
Tax Certificate - Sec 352 MA	75.00
Tax Certificate - Sec 352 MA - response required within 3 business days	150.00
Statement of Account (per year charge*)	20.00
Statement of Account - for each additional year	10.00
Paper Tax Notice Reprint (per year charge)	10.00
Tax Notice Reprint - emailed	No Charge
Ownership Changes (per change/per roll)	25.00
Mortgage Listing (for mortgage companies only, per roll, twice a year)	5.00
Paper Payment Receipt (per year charge)	10.00
Payment Receipt - emailed	No Charge
Provincial Offences Act fine added to tax roll	25.00
Administration Fee for Refund	25.00
Correct Payment Misposting	25.00
Tax Sale Tender Package	10.00
<b>Municipal Tax Sale - Part XI of the Municipal Act</b>	
Third party preparation / services - 100% recovery of actual costs	
<b>Returned Cheque or Electronic Payment</b>	25.00
<b>Online Payment Convenience Fee</b>	3.00%
Applicable to all transactions in excess of \$30 excluding applicable taxes	
<b>Courier Services - customer service required</b>	20.00
<b>Mailing to return cheque ineligible for bank deposit</b>	5.00
<b>Accounts Receivable</b>	1.25% month
<b>Administration fee for debentures (per property)</b>	100.00
* Available only to Owners Registered on Title or by written authorization to designate.	

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<b>Description of Fee or Service</b>	<b>2022 Fees</b>
<b>Mapping Fees (Transferred from Schedule K)</b>	
Points of Interest Maps (11 X 17) max. 5	2.00
Points of Interest Map (11 X 17) per map after 5	4.00
Standard Street Map (poster size)	10.00
Line Map per sq ft	2.50
Air photo per sq ft	3.00
Custom Mapping (size TBD) - cost/hour	50.00