



**Schedule D
Finance and Business Services Fees**

(applicable taxes will be added to all fees)

Description of Fee or Service	2025 Fees
	\$
Tax Account/Assessment Information	
Tax Certificate - Sec 352 MA	100.00
Tax Certificate - Sec 352 MA - response required within 3 business days	200.00
Statement of Account (per year charge*)	22.00
Statement of Account - for each additional year	12.00
Paper Tax Notice Reprint (per year charge)	12.00
Tax Notice Reprint - emailed	No Charge
Ownership Changes (per change/per roll)	30.00
Mortgage Listing (for mortgage companies only, per roll, twice a year)	5.00
Paper Payment Receipt (per year charge)	12.00
Payment Receipt - emailed	No Charge
Open Building Permit - 3-years+ (annual charge per roll)	200.00
Administration Fee	30.00
Correct Payment Misposting	30.00
Tax Sale Tender Package	15.00
Municipal Tax Sale - Part XI of the Municipal Act	
Third party preparation / services	Cost Recovery
Returned Cheque or Electronic Payment	30.00
Online Payment Convenience Fee	3.00%
Applicable to all transactions in excess of \$30 excluding applicable taxes	



Schedule D Finance and Business Services Fees

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Description of Fee or Service	2025 Fees
Accounts Receivable	1.25% monthly
Administration Fee for Debentures (per property)	150.00
Available only to Owners Registered on Title or by written authorization to designate.	
Mapping Fees	
Points of Interest Maps (11 X 17) max. 5	3.00
Points of Interest Map (11 X 17) per map after 5	5.00
Standard Street Map (poster size)	15.00
Line Map per sq ft	3.00
Air Photo per sq ft	4.00
Custom Mapping (size TBD) - cost/hour	60.00