



## Student Positions Applicant Information and Instructions

Students interested in applying for positions must review the applicant information and follow the instructions provided below.

### Eligibility Requirements:

- Must be a full-time student (secondary school, college, or university) during the current academic year and returning full-time the next semester.
- Legally able to work within Canada.
- At least 16 years of age as of April 1 of the employment year.
- Apply online only through our website, [leamington.ca/careers](http://leamington.ca/careers)
- Apply for **each desired position** before the deadline (late applications will not be considered).

**Note:** New and returning students must apply online to be eligible.

### Application Requirements:

- Proof of enrolment for the current school year (issued by the registrar or school office) is mandatory and must be attached to your application. Class schedules or payment receipts will not be accepted and may result in disqualification.
- Availability for evening and weekend shifts is required.

### Upon Hire:

- A satisfactory police clearance (dated within 30 days of hire) is required.
- A satisfactory driver's abstract (driving record) may be required.
- If applicable, students must supply CSA-approved (Green Patch) safety footwear.
- Appropriate work clothing must meet departmental standards.
- Personal Protective Equipment (PPE) provided by the Corporation must be used as required.
- Mandatory online health and safety training must be completed before starting work.

Please continue to the next page for Job Posting.



## **Career Opportunity – Internal/External Posting**

### **Parks and Roads Student Labourer Infrastructure Services**

#### **Position Summary:**

Reporting to the Public Works Supervisors, the Parks and Roads Student Labourer is responsible for performing general maintenance duties within various parks and recreational areas, municipal properties, and rights-of-way to ensure safe, attractive, orderly, and well-maintained municipal assets for residents, visitors and tourists.

#### **Key Responsibilities:**

- Collecting litter and debris in sports fields, parks and municipal boulevards.
- Opening, closing, cleaning, and sanitizing of park washroom facilities.
- Regular grooming of baseball diamonds and lining of soccer fields.
- General turf maintenance of sports fields, which includes cutting, edging, top dressing, over-seeding, repairing damaged sections, etc.
- Daily watering of hanging baskets, planters, and gardens.
- Maintenance of trails, parks, playgrounds, and municipal-owned facilities, including weeding, trimming, garden maintenance and painting.
- Assist Roads staff with maintenance activities of various municipal properties, infrastructure and within the road right-of-way including but not limited to patching, painting, litter and debris collection, watering trees, etc.
- Comply with the Occupational Health and Safety Act, applicable regulations, and the Municipality of Leamington's Health and Safety Program.
- Other duties as assigned.

#### **Qualifications, Knowledge, and Skills:**

- Must be a full-time student enrolled in a secondary or post-secondary school and returning to secondary or post-secondary school after the end of the summer employment term.
- Heavy lifting may be required at times.
- Must possess a valid G2 Ontario Drivers Licence. Experience driving heavy-duty full-size pickups and large trucks up to 550 series is considered an asset.
- Knowledge of turf and sports field maintenance and experience are considered assets.
- Experience operating utility tractors, riding lawnmowers, weed eaters, and lawn edgers is considered an asset.
- Must obtain a satisfactory police clearance upon hire.

**Hours of Work and Working Conditions:**

40 hours per week (Sunday-Saturday). Daytime, evening, and holiday hours are required.

**Employee Group:**

Student, Non-union.

**Wage Rate:**

\$18.93 per hour (2025 Rates).

**Closing Date:**

Applications must be received by 11:59 PM, Sunday, February 9, 2025.

**How to Apply:**

Interested candidates must apply online through our website: [leamington.ca/careers](http://leamington.ca/careers)

We thank all applicants; however, only those selected for an interview will be contacted. Selected applicants will be subject to an interview process and skills testing to determine eligibility.

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We are pleased to accommodate any individual needs under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If you require accommodation throughout the hiring process, please contact Human Resources at 519-326-5761 ext. 1112 to make your needs known in advance.

Personal information on this form is collected under the authority of the Municipal Act, 2001, R.S.O. c45 and will be used to determine eligibility for employment. Questions about the collection of this information can be directed to the Manager of Legislative Services/Clerk, Municipality of Leamington, 111 Erie Street North, Leamington, Ontario, N8H 2Z9, Telephone: 519-326-5761