

The Corporation of the Municipality of Leamington By-law 90-22

By-law to impose fees and charges by
The Corporation of the Municipality of Leamington for 2023

Whereas section 391 of the Municipal Act, 2001, S.O. c. 25 authorizes a municipality to pass by-laws imposing fees or charges on persons:

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- c) for the use of its property, including property under its control;

and the costs included in a fee or charge may include costs incurred by a municipality related to administration, enforcement, and the establishment, acquisition and replacement of capital assets.

And whereas The Corporation of the Municipality of Leamington deems it advisable to create a comprehensive by-law to provide for the imposing of fees.

Now therefore, the Council of The Corporation of the Municipality of Leamington hereby enacts as follows:

1. That the fees as set out in Schedules A to P attached hereto and forming part of this by-law be imposed.
2. That Schedule A be effective on July 1, 2023.
3. That Schedules B to P, inclusive, shall be effective on January 1, 2023.
4. That Schedules A of By-law 68-21 shall be repealed as of June 30, 2023.
5. That Schedules B to N, inclusive, By-law 68-21, By-law 49-22, By-law 52-22 and By-law 61-22, as amended, shall be repealed as of December 31, 2022.

Read a first, second and third time and finally enacted this 13th day of December, 2022.

Signature on file

Hilda MacDonald, Mayor

Signature on file

Brenda Percy, Clerk

Schedules to By-Law 90-22

Fees for 2023

- Schedule A** Community and Development Services - Nature Fresh Farms Recreation Centre & Arena Fees
- Schedule B** Community and Development Services - Marina Fees
- Schedule C** Community and Development Services - Fire Services Fees
- Schedule D** Finance and Business Services Fees
- Schedule E** Community and Development Services - Planning Services Fees
- Schedule F** Community and Development Services - Development Services Fees
- Schedule G** Community and Development Services - Building Services Fees
- Schedule H** Infrastructure Services - Transit Fees
- Schedule I** Infrastructure Services - Parks & Seasonal Facilities Fees
- Schedule J** Infrastructure Services - Public Works Operations Fees
- Schedule K** Infrastructure Services - Pollution Control Centre Fees
- Schedule L** Infrastructure Services - Water Services Fees
- Schedule M** Infrastructure Services - Engineering Services Fees
- Schedule N** Legislative Services Fees
- Schedule O** By-law Enforcement Fees
- Schedule P** Legal Services Fees

Schedule A
Nature Fresh Farms Recreation Centre & Arena Fees

(applicable taxes will be added to all fees)

Note: Effective July 1, 2023 - June 30, 2024

| Description of Fee or Service | 2023 Fees |
|---|-----------|
| | \$ |
| Memberships | |
| a) Individual | |
| 12 Month fee | 465.00 |
| 6 Month fee | 285.00 |
| 3 Month fee | 172.50 |
| 1 Month fee | 63.00 |
| 12 Month student fee | 255.00 |
| 12 Month senior fee | 370.00 |
| 6 Month senior fee | 232.50 |
| 3 Month senior fee | 156.00 |
| 4 Month Student Summer Special | 130.00 |
| 12 Month Youth (13 and under) | 162.50 |
| Promotional Discount - one month individual membership | (30.00) |
| Promotional Discount - three months individual membership | (45.00) |
| b) Couples | |
| 12 Month fee | 880.00 |
| 6 Month fee | 535.00 |
| 3 Month fee | 320.00 |
| 12 Month senior fee | 690.00 |
| 6 Month senior fee | 430.00 |
| 3 Month senior fee | 272.50 |
| Flexible Use Passes | |
| Adult (14+) (10 visits) | 67.20 |
| Youth (-13) (10 visits) | 40.00 |
| Senior Flex Pass (10 visits) | 53.12 |
| Single Visit Fees | |
| Adult (14+) | 8.40 |
| Youth (-13) | 5.00 |
| Community Living Adult (14+) | 4.42 |
| Community Living Youth (-13) | 3.25 |
| Senior | 6.64 |
| Swimming during open swim time, parent with child 3 and under, parent is free | |

Schedule A
Nature Fresh Farms Recreation Centre & Arena Fees

(applicable taxes will be added to all fees)

Note: Effective July 1, 2023 - June 30, 2024

| Description of Fee or Service | 2023 Fees |
|---|---------------|
| | \$ |
| Personal Trainer | |
| 1 Session - 60 minutes | 56.50 |
| 5 Sessions - 60 minutes | 235.00 |
| 10 Sessions - 60 minutes | 440.00 |
| | |
| Duo: 5 Sessions - 60 minutes | 395.00 |
| Duo: 10 Sessions - 60 minutes | 690.00 |
| | |
| Group (3 to 5): 5 Sessions - 60 minutes | 630.00 |
| Group (3 to 5): 10 Sessions - 60 minutes | 1,050.00 |
| Group (larger than 5) | Cost Recovery |
| | |
| Youth Day Camps & Specialized Programs | |
| Youth Day Camp Program Daily | 38.00 |
| Youth Day Camp Program Weekly | 165.00 |
| Specialty Youth Fitness Program (10 classes) | 85.00 |
| Late Program Registration Fee (per program) | 10.00 |
| Basic Youth Program (up to 14 years old, 10 classes) | 68.00 |
| Youth Day Camp Program Early Drop Off (one hour per day) | 10.00 |
| Youth Day Camp Program Late Pick Up (one hour per day) | 10.00 |
| Specialty Program Drop in (Inclusive of Specialty Youth Programs) | 10.50 |
| | |
| Aquatic/Fitness Instructional Standard Programs | |
| Standard Instructional Swim Program (10 classes) | 82.50 |
| Specialty Instructional Swim Programs: | |
| Private/ Family 30 minute (10 classes) | 206.00 |
| Family 45 minute (10 classes) | 262.00 |
| Private Group 30 minutes (10 classes, Maximum of 4 participants) | 370.00 |
| Specialty Instructional Fitness Program | Cost Recovery |
| Standard First Aid - CPR C | Cost Recovery |
| Standard First Aid - CPR Recert | Cost Recovery |
| Standard First Aid - HCP | Cost Recovery |
| Offsite Training - CPR daily | 100.00 |
| First Aid Youth Leadership Course (includes babysitting, stay safe, etc.) | Cost Recovery |
| Aquatic Leadership | Cost Recovery |

Schedule A
Nature Fresh Farms Recreation Centre & Arena Fees

(applicable taxes will be added to all fees)

Note: Effective July 1, 2023 - June 30, 2024

| Description of Fee or Service | 2023 Fees |
|--|---------------|
| | \$ |
| Rentals (Daily rates are > 4 hours) | |
| a) Squash/Racquet Courts | |
| Club/Group Rate per court per 4 hour block (i.e. racquetball club and schools, etc.) | 22.12 |
| b) Court Equipment Rental (includes goggles, balls and racquet charge per person) | 4.42 |
| c) Gymnasium (one-half) | |
| Youth Sport instructional rate (open to the public or for minor sport groups) | 36.00 |
| Non-Profit hourly | 60.00 |
| Non-Profit daily | 300.00 |
| Profit hourly | 93.00 |
| Profit daily | 410.00 |
| d) Gymnasium (whole) | |
| Sport Instructional Rate (open to the public)/hour | 57.00 |
| Non-Profit hourly | 107.00 |
| Non-Profit daily | 540.00 |
| Profit hourly | 150.00 |
| Profit daily | 750.00 |
| Birthday Party | |
| Staffing and Supplies | Cost Recovery |
| e) Swimming Pool* (hourly rates) | |
| Full Pool* | 86.50 |
| Tot & Leisure Pool* | 59.75 |
| Swim Team 25m Pool or School Specialty Assessments * | 54.60 |
| Business Sponsor - Open Swim (Friday, Saturday or Sunday) | 335.00 |
| Birthday Party | |
| Staffing and Supplies | Cost Recovery |

Schedule A
Nature Fresh Farms Recreation Centre & Arena Fees

(applicable taxes will be added to all fees)

Note: Effective July 1, 2023 - June 30, 2024

| Description of Fee or Service | 2023 Fees |
|---|------------------|
| | \$ |
| Lifeguard (hourly rate) | Cost Recovery |
| Swim Instructor (hourly rate) | Cost Recovery |
| * Plus cost of guards (per guard/per hour) | Cost Recovery |
| | |
| f) Meeting Rooms (Auditorium A or B, Leamington Arena Meeting Room, and Fitness Studio) | |
| i) Minor Sport and Long Term Agreement Daily Rate | 103.00 |
| ii) Non-Profit hourly | 60.00 |
| Non-Profit daily | 300.00 |
| Profit hourly | 82.00 |
| Profit daily | 410.00 |
| iii) Additional Hourly Charge for Full Auditorium (charge for full auditorium when booking half auditorium) | 31.00 |
| Additional Daily Charge for Full Auditorium (charge for full auditorium when booking half auditorium) | 155.00 |
| | |
| g) Main Lobby - no charge for public information sessions (Fire Safety Week, blood pressure clinic/health and wellness demonstration) | |
| i) Non-Profit daily | 53.50 |
| ii) For Profit daily | 70.00 |
| | |
| Activity Guide/Electronic Advertising | |
| Quarter page - full colour | 150.00 |
| Half page - full colour | 250.00 |
| Full Page - full colour | 350.00 |
| | |
| Pool Advertising (Per Sign/Year) | |
| Pool | 525.00 |
| Corner | 680.00 |
| 2nd Advertising Space Discount | (100.00) |
| | |
| Racquet Court Advertising (Per sign/year) | |
| Racquetball/Squash Court | 370.00 |
| 2nd Advertising Space Discount | (100.00) |

Schedule A
Nature Fresh Farms Recreation Centre & Arena Fees

(applicable taxes will be added to all fees)

Note: Effective July 1, 2023 - June 30, 2024

| Description of Fee or Service | 2023 Fees |
|--|---------------|
| | \$ |
| Locker Rental (annual members) | 110.00 |
| Ice Rates | |
| Prime Time (per hour) | 180.00 |
| Monday-Friday 4:00 pm to 11:00 pm | |
| Sat/Sun 6:30 am to 11:00 pm | |
| Non-Prime time (per hour) | 129.00 |
| Monday-Friday 6:00 am to 4:00 pm | |
| Non-Prime time Profit (per hour) | 140.00 |
| Monday-Friday 6:00 am to 4:00 pm | |
| Minor Hockey Association (per hour) | 158.50 |
| Figure Skating Club (per hour) | 158.50 |
| Junior Hockey Club | |
| Regular Season (per game) | 593.50 |
| Program Ice | |
| Person | 7.97 |
| Birthday Party (all charges apply plus surcharges) | |
| Hourly Ice Rental | 158.50 |
| Staffing and Supplies | Cost Recovery |
| Public Skating Rates | |
| Child/Student | 3.75 |
| Adult | 4.65 |
| Parent & Tots (Parent) | 4.65 |
| Parent & Tots (Tots) | |
| Family (immediate, max. 6) | 13.72 |
| Business Sponsor - Open Skate | 337.75 |

Schedule A
Nature Fresh Farms Recreation Centre & Arena Fees

(applicable taxes will be added to all fees)

Note: Effective July 1, 2023 - June 30, 2024

| Description of Fee or Service | 2023 Fees |
|---|------------------------|
| | \$ |
| Arena Floor Rental | |
| Non-Profit hourly | 71.36 |
| Non-Profit daily | 331.30 |
| Profit hourly | 103.96 |
| Profit daily | 524.90 |
| Multiple Day Rental | Cost Recovery |
| Arena Instructional Programs | Cost Recovery |
| Advertising Space (per sign/year) | |
| Arena Rink Boards - HCC & Unico | 550.00 |
| Press Box | 1,100.00 |
| Ice Logos | 1,100.00 |
| Floor Logos | 1,100.00 |
| Zamboni Exit Doors | 825.00 |
| Bench and Wall Ads | 825.00 |
| Penalty Box Ads | 380.00 |
| Unico Clock | 825.00 |
| 2nd Advertising Space Discount | (100.00) |
| Administration Charges | |
| Reprinting Receipts | 10.00 |
| Membership cancellation | 25.00 |
| Program cancellation | 15.00 |
| Permit cancellation - more than two weeks prior to commencement | 10% of permit cost |
| Permit cancellation - within two weeks of commencement | 50% of permit cost |
| Permit cancellation - day of commencement | 100% of permit cost |

Schedule B Lakeside Marina Fees

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|---|---------------------------|
| | \$ |
| Seasonal Mooring* | |
| a) Serviced docks (per foot) | |
| i. Between 15ft and 18 ft (Flat fee) | 835.00 |
| ii. Between 19ft and 25 ft | 45.00 |
| iii. Between 26ft and 49ft | 53.00 |
| iv. 50ft or greater | 63.00 |
| b) Seasonal dock hydro | |
| i. Between 19ft-25ft | 100.00 |
| ii. Between 26ft-30ft | 150.00 |
| iii. Between 31ft-35ft | 200.00 |
| iv. Between 36ft-40ft | 250.00 |
| v. Between 41ft-50ft | 360.00 |
| vi. 51ft or greater | 450.00 |
| c) Additional small craft (used in the same well) | 165.00 |
| d) 1 month dockage 30ft or less | 550.00 |
| e) 1 month dockage 31ft + | 650.00 |
| f) Jet-ski dock rentals (per unit) | 600.00 |
| g) Prorated dockage | % of season |
| h) Cancellation fee | 100.00 |
| * Includes complimentary pump-outs Sunday to Thursday and free with a fuel purchase on Friday & Saturday, complimentary Wi-Fi on the marina grounds, complimentary one-time pavilion use per season, 3% discount on fuel purchases paid by cash only. | |
| Transient Mooring | |
| a) Overnight rate (per foot/day) | 2.35 |
| b) Daily day dock rate (not overnight) | 25.00 |
| c) Weekly rental (2 nights free) | \$2.30/foot x 5 nights |
| Boat Launching Ramp | |
| a) In and out rate (per day) | 14.16 |
| b) Seasonal pass per boat (Unlimited) | 163.71 |
| c) Senior seasonal pass (60+) | 137.16 |
| d) Trailer and trailer parking pass - weekend (up to 2 days) | 28.31 |
| e) Trailer and truck parking pass - weekly | 69.05 |
| Sanitary Pump-out | |
| Seasonal/Transient | 16.00 |

Schedule B Lakeside Marina Fees

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|--|---------------|
| | \$ |
| Marina Picnic Shelter | |
| LYC Rentals - Complimentary | |
| a) Seasonal Boaters | |
| Half-Shelter per event | 110.00 |
| Full-Shelter per event | 165.00 |
| b) Transient Boaters | |
| Half-shelter per event | 110.00 |
| Full-shelter per event | 165.00 |
| c) Hospital, School, Church, Not for Profit | |
| Half-shelter per event | 265.00 |
| Full-shelter per event | 430.00 |
| d) Community Rentals | |
| Half-shelter per event | 265.00 |
| Full-shelter per event | 430.00 |
| e) Business/Commercial | |
| Half-shelter per event | 365.00 |
| Full-shelter per event | 530.00 |
| f) Clean up fee (deposit) | 110.00 |
| g) Staff time (per hour) | Cost Recovery |
| Community Barbecue | |
| Use of BBQs | 52.00 |
| Use of portable BBQ | 20.00 |
| Fuel Mark-Up | |
| Per litre | 0.25 |
| Mooring Rate/Day (Jet Express or Cruise Ship) | 300.00 |
| Bike Rental | |
| Half-day | 25.00 |
| Full-day | 35.00 |
| Non-seasonal boater jin pole use | 50.00 |

Schedule C Fire Services Fees

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|--|---------------|
| | \$ |
| Insurance Company Information Reports | 66.37 |
| False Alarms* (activation of any fire alarm system not caused by heat, smoke or fire and results in a response by the fire department) | |
| Per Response | 300.00 |
| * When there are three false alarms in a one year period | |
| Nuisance Alarms | |
| a) First Response in any 12 month period | No charge |
| b) Per Response after First Response in any 12 month period | 477.00 |
| c) Third Nuisance Alarm in any 12 month period | 954.00 |
| d) Fourth Nuisance Alarm in any 12 month period | 1,431.00 |
| e) Fifth Nuisance Alarm in any 12 month period | 1,908.00 |
| f) Sixth Nuisance Alarm in any 12 month period | 2,385.00 |
| Smoke / CO Alarm (per unit) | 100.00 |
| Inspections | |
| a) First Unit | 110.62 |
| b) Non Compliance upon Re-inspection | 110.62 |
| c) Additional Units/per unit up to maximum 6 units | 35.40 |
| d) 7 or More Units Flat Rate | 309.74 |
| e) Temporary Farm Worker Housing (per unit) | 110.62 |
| Fire Department Liquor Licence Inspection | |
| Inspection, Occupancy Load Signage & Approval Letter | 110.62 |
| Open Air Fire Permit | 17.70 |
| First Open Burn Complaint (No illegal products) - No Permit or expired permit | 125.00 |
| Additional Open Burn Complaint - No Permit or expired permit | As set by MTO |
| Open Burn Complaint - Burning Illegal Products | As set by MTO |
| Standby for Events (full recovery) | Cost Recovery |

**Schedule C
Fire Services Fees**

(applicable taxes will be added to all fees)

| <u>Description of Fee or Service</u> | <u>2023 Fees</u> |
|--|-------------------------|
| | \$ |
| Fire Extinguisher Training | |
| a) Up to 25 Persons | 225.00 |
| b) Up to 50 Persons | 300.00 |
| c) Over 50 Persons | 375.00 |
| Risk & Safety Management Plans | |
| a) Initial Review | 250.00 |
| b) Update | 100.00 |
| Collisions on Provincial Highways - MTO Recovery | Provincial Rate/Hour |
| Non-resident Motor Vehicle Accident or Fire Attendance | As set by MTO |
| Occurrence Report Request | 66.37 |
| Fire Department Expenses Beyond Normal Fire Operations | Cost Recovery |

**Schedule D
Finance and Business Services Fees**

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|---|------------------|
| | \$ |
| Tax Account/Assessment Information | |
| Tax Certificate - Sec 352 MA | 100.00 |
| Tax Certificate - Sec 352 MA - response required within 3 business days | 200.00 |
| On-line Tax Certificate (unverified) - Sec 352 MA | - |
| Statement of Account (per year charge*) | 20.00 |
| Statement of Account - for each additional year | 10.00 |
| Paper Tax Notice Reprint (per year charge) | 10.00 |
| Tax Notice Reprint - emailed | No Charge |
| Ownership Changes (per change/per roll) | 25.00 |
| Mortgage Listing (for mortgage companies only, per roll, twice a year) | 5.00 |
| Paper Payment Receipt (per year charge) | 10.00 |
| Payment Receipt - emailed | No Charge |
| Open Building Permit - 3-years+ (annual charge per roll) | 200.00 |
| Administration Fee | 25.00 |
| Correct Payment Misposting | 25.00 |
| Tax Sale Tender Package | 10.00 |
| Municipal Tax Sale - Part XI of the Municipal Act | |
| Third party preparation / services - 100% recovery of actual costs | |
| Returned Cheque or Electronic Payment | 25.00 |
| Online Payment Convenience Fee | 3.00% |
| Applicable to all transactions in excess of \$30 excluding applicable taxes | |

Schedule D
Finance and Business Services Fees

(applicable taxes will be added to all fees)

| <u>Description of Fee or Service</u> | <u>2023 Fees</u> |
|--|------------------|
| Accounts Receivable | 1.25% monthly |
| Administration fee for debentures (per property) | 150.00 |
| * Available only to Owners Registered on Title or by written authorization to designate. | |
| Mapping Fees (Transferred from Schedule K) | |
| Points of Interest Maps (11 X 17) max. 5 | 2.00 |
| Points of Interest Map (11 X 17) per map after 5 | 4.00 |
| Standard Street Map (poster size) | 10.00 |
| Line Map per sq ft | 2.50 |
| Air photo per sq ft | 3.00 |
| Custom Mapping (size TBD) - cost/hour | 50.00 |

Schedule E Planning Services Fees

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|---|-----------|
| | \$ |
| Official Plan Amendment | 5,200.00 |
| Zoning By-law Amendment | 5,070.00 |
| Combined Official Plan and Zoning By-law Amendment | 7,605.00 |
| Deeming By-law | 650.00 |
| Temporary Use By-law | 1,690.00 |
| Temporary Use By-law Extension | 1,267.50 |
| Minor Variance | 929.50 |
| Creation of New lot (per deed) | 1,430.00 |
| Lot Addition (per deed) | 1,430.00 |
| Easement, right of way etc. (per deed) | 1,430.00 |
| Certificate of Validation | 325.00 |
| Consent Freeze Release | 104.00 |
| Combined Minor Variance and Consent | 1,950.00 |
| Combined Zoning and Consent | 5,703.75 |
| Committee of Adjustment Special Meeting Fee | 1,300.00 |
| Recirculation Fees (Change of Condition, Deferral, after 60 days of original notice) | 130.00 |
| Zoning Certification / Attestation Letter - OMVIC, TSSA, Micro FIT & Small FIT, Health Canada | 130.00 |
| Consent Certificate | 130.00 |

**Schedule E
Planning Services Fees**

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|---|--------------------|
| | \$ |
| Property Historical Land Use & Environmental Request - including Legal Non-conforming Requests | 130.00 |
| 2 nd Dwelling Agreement (includes \$1,000 Security deposit) | 2,730.00 |
| Official Plan Publication (incl. Update Service) | 130.00 |
| Zoning By-law Publication (incl. Update Service) | 130.00 |
| Provision of Retained Land Certificate**when submitted together with a Lot Creation Application | 325.00 |
| Certificate of Cancellation | 325.00 |
| Third Party Study Review | Cost Recovery + 2% |

**Schedule F
Development Services Fees**

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|---|----------------|
| | \$ |
| Part Lot Control (base fee) | 1,690.00 |
| Part Lot Control (per lot/unit created) | 32.50 |
| Part Lot Control Extension | 1,300.00 |
| Plan of Subdivision/Condominium | 8,450.00 |
| Amendment to Draft Plan of Subdivision | 2,600.00 |
| Draft Plan of Subdivision Approval Extension | 1,300.00 |
| Pre-Consultation Application (Municipal Circulation Only) | 650.00 |
| Pre-Consultation Application (Municipal and External Circulation) | 1,950.00 |
| Site Plan Agreement | 2,112.50 |
| Site Plan Agreement Amendment | 1,300.00 |
| Site Plan Director's Exemption | 260.00 |
| Telecommunication Letter of Concurrence | 1,300.00 |
| Development Manual (per copy) | 65.00 |
| Subdivision Tree Fee (per lot) | 422.50 |
| Park Land Fees | 1,105.00 |
| Removal of "H" holding Zoning | 1,690.00 |
| ERCA fees - per application | As set by ERCA |

Schedule G Building Services Fees

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|---|-----------|
| | \$ |
| Residential Building Permits * | |
| New (per square foot) | 0.95 |
| New Basement/Renovations (per square foot) | 0.35 |
| Additions (per square foot) | 0.95 |
| Detached Accessory Structures (per square foot) | 0.35 |
| Renovations and Alterations (per \$1,000 value) | 15.00 |
| Farm Permits - New/Additions * | |
| Greenhouse (per sq ft for first 10 acres, min \$1,000) | 0.04 |
| Greenhouse (per sq ft, remainder) | 0.02 |
| Agriculture Change of Use (Cannabis Processing - per \$1,000 value) | 15.00 |
| Boiler Room/Packing/Warehouse (per \$1,000 value) | 15.00 |
| Barns (per square foot) | 0.35 |
| Farm Building Renovation (per \$1,000 value) | 15.00 |
| Commercial/Industrial/Institutional/Assembly * | |
| New Construction-Building Shell (per square foot) | 0.80 |
| New/Interior/Renovations and Alterations (per \$1,000 value) | 15.00 |
| Plumbing * | |
| New Residential (per unit) | 200.00 |
| Other than Residential (per fixture) | 15.00 |
| Renovations (per fixture) | 15.00 |
| Sanitary Sewer Inspection | 100.00 |
| Storm Sewer Inspection | 100.00 |
| Septic Tank New/Exemption for purpose of outlet to sanitary sewer (inspection only) | 100.00 |
| Backflow Preventor | 100.00 |
| Underground for Site Servicing (minimum fee) | 250.00 |
| Underground for Site Servicing (per \$1,000 value) | 15.00 |
| Water Service Connector | 100.00 |
| On-site Sewage Systems | |
| New Installation * | 750.00 |
| Septic Inspection for Severance | 100.00 |
| Septic Inspection for Minor Variance | 100.00 |
| Repair or Alteration to Existing System * | 400.00 |

Schedule G Building Services Fees

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|---|------------------------|
| | \$ |
| Miscellaneous Fees | |
| Swimming Pool Enclosure | 100.00 |
| Tent | 100.00 |
| Demolition Permit (per \$1,000 value) * | 15.00 |
| Note: Agricultural buildings are exempt | |
| Encroachment Permit Fee | 150.00 |
| Encroachment Deposit | 1,000.00 |
| Development Charge - Public School Board | As set by School Board |
| Security Deposit - new subdivisions (per lot) | 1,000.00 |
| Inspection fees not listed above | 100.00 |
| Inspections - Ontario Renovate Program | 200.00 |
| Inspections - Rental Supplement Program | 100.00 |
| Liquor Licence Inspection | 100.00 |
| Change of Use Permit | 100.00 |
| Designated Structures sign, tower, tank, retaining wall (per \$1,000 value) | 15.00 |
| Revised Plan Review (flat fee) | 200.00 |
| Minimum Permit Fee * | 100.00 |
| Designated Structures | 200.00 |
| Greenhouse | 1,000.00 |
| All Other Septic Inspections (i.e. Demo) | 100.00 |
| 911 Signage | 75.00 |

* Building Permit Fees (building, plumbing & septic) double if any work requiring a permit is commenced prior to receiving a Building permit.

Schedule H Transit Fees

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|--|-----------|
| | \$ |
| Leamington On Demand Rates | |
| Per Ride | |
| Adult | 3.00 |
| Senior 60+ | 2.50 |
| Student (with valid ID) | 2.50 |
| Child (12 and under) | No charge |
| Monthly Pass | |
| Adult | 65.00 |
| Senior 60+ | 55.00 |
| Student (with valid ID) | 55.00 |
| Child (12 and under) | No charge |
| Day Pass | 10.00 |
| Leamington to Windsor Transit (LTW) | |
| Same Day Fares | |
| Round Trip | 15.00 |
| One-Way | 10.00 |
| Bus Passes | |
| 10 Ride Pass | 75.00 |
| 30 Day Pass | 250.00 |

**Schedule I
Parks and Seasonal Facilities Fees**

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|--|---------------|
| | \$ |
| Baseball Diamonds | |
| Youth (per hour/diamond) | 4.75 |
| Adult (per hour/diamond) | 12.00 |
| Baseball Diamond #7 Lights (per rental) | 46.50 |
| Key for Lights - Refundable Deposit (per season) | 250.00 |
| Call out for Lights (per occasion) | 50.00 |
| Beach Volleyball Courts | |
| Regular rental (per hour/court) | 10.00 |
| League rental (per hour/court) | 5.00 |
| Soccer Pitches | |
| Youth (per hour/pitch) | 4.75 |
| Adult (per hour/pitch) | 12.00 |
| Seacliff Park Picnic Facility | |
| Citizens or Non-Profit (per hour) | 15.00 |
| Business/Commercial (per hour) | 30.00 |
| Elementary & Secondary Educational Institutions (Leamington Area per hour) | No charge |
| Mersea Park Picnic Facility | |
| Citizens or Non-Profit (per hour) | 12.00 |
| Business/Commercial (per hour) | 24.00 |
| Miscellaneous | |
| General Booking of a Park Facility, Sports Fields, or Municipal Property | Cost Recovery |
| Memorial Park Bench with Plaque | 1,500.00 |
| Portable fencing (per section) | 10.00 |
| Amphitheatre | |
| Weekday Rate (Mon - Thurs) | 600.00 |
| Weekend Rate (Fri - Sun) | |
| 1 day | 1,500.00 |
| 2 days | 2,500.00 |
| 3 days | 3,000.00 |
| Move in/setup and take down (per non event day) | 250.00 |

**Schedule J
Public Works Operations Fees**

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|--|------------------------------|
| | \$ |
| Encroachment | |
| Permit Fee | 150.00 |
| Deposit (Refundable) | |
| Residential | 1,200.00 |
| Commercial/Industrial (minor) | 1,200.00 |
| Commercial/Industrial (major) - defined as > \$100,000 in construction value | 5,000.00 |
| Winter On-Street Parking Permit - Urban | 100.00 |
| Materials/Goods | |
| 911 Signs (New or Repair) | 75.00 |
| Miscellaneous Signs and Materials | Cost recovery + 15% admin |
| Equipment | |
| Cat Traps - Deposit (Refundable) | 80.00 |
| Cat Traps - Urban only (per day) | 15.00 |
| Front End Loader (per hour) | 90.95 |
| Pick-Up Truck (per hour) | 27.90 |
| Road Grader (per hour) | 142.25 |
| Single Axle Truck (per hour) | 68.45 |
| Vacu-Sweeper (per hour) | 144.80 |
| Tandem Truck (per hour) | 76.60 |
| Tractor with Mower (per hour) | 43.80 |
| Labour/service | |
| Operator First Hour (flat rate) | 250.00 |
| Operator (per subsequent hour) | 52.92 |
| Senior Citizen Clear Driveways (per house) | 40.00 |
| Garbage Collection * | |
| Residential Unit Collection | 185.00 |
| Yard Waste Collection | 25.00 |

* The charge is per unit as assessed by MPAC up to 5 units; multi-residential greater than 5 units is exempt. If privately serviced; charges are included with property tax notices and collected in a like manner as taxes.

**Schedule K
Pollution Control Centre Fees**

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|---|------------------|
| | \$ |
| Septic Tank Rebate | (67.50) |
| Residential/Industrial/Commercial Sewer Surcharge (collected as an additional charge on metered water bills) | |
| Base rate 0 - 20.91 cubic metres/month | 52.88 |
| Remainder of consumption per cubic metre - no cap | 2.53 |
| Leachate Disposal (per cubic metre) | 2.75 |
| Septage Disposal (per gallon) | 0.09 |
| Holding Tank Waste Disposal (per gallon) | 0.09 |
| Grey Water Disposal (per gallon) | 0.09 |

**Schedule L
Water Services Fees**

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|--|------------------|
| | \$ |
| Municipal Service Connections | |
| Size of Line: | |
| 3/4 inch | 3,000.00 |
| 1 inch | 3,650.00 |
| 2 inch with meter pit | 6,650.00 |
| 2 inch, shut off valve only | 3,650.00 |
| | |
| MTO encroachment permit for excavation on or near MTO Highways | 520.00 |
| | |
| Disconnect / Reconnect - each | 50.00 |
| | |
| Note: Service connections do not include road curb or sidewalk restoration. Actual cost will be applied | |
| | |
| Water Meter Tampering Fee (3 hour minimum per incident) | 400.00 |
| Water Meter Tampering Fee (per hour charge exceeding 3 hour minimum, not prorated) | 150.00 |
| After-hours Reconnection Fee | 180.00 |
| | |
| Supplementary Watermain Buy In Assessment | |
| a) Residential/com/ind/parcel | 5,000.00 |
| b) Convert vacant to connection | 2,500.00 |
| c) Additional cost per supplementary water assessment | 5,000.00 |
| d) Greenhouse water service connection fee (per growing acre for Site Plan Applications accepted prior to July 26, 2022) | 5,000.00 |
| | |
| Water Distribution Rates | |
| a) To supply metered water from a fire hydrant during working hours | 90.00 |
| b) To supply metered water from fire hydrant after normal working hours | 180.00 |
| c) Hydrant water (per cubic metre) | 1.00 |
| | |
| Inside Set Ups | |
| 5/8 inch meter, setter & transmitter | 475.00 |
| 3/4 inch meter, setter & transmitter | 500.00 |
| 1 inch meter, setter & transmitter | 565.00 |
| 1 1/2 inch meter, flanges & transmitter | 1,075.00 |
| 2 inch meter, flanges & transmitter | 1,400.00 |

Schedule L Water Services Fees

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|--|---------------|
| | \$ |
| Large Water Connections | |
| 4 inch water service connection | Cost recovery |
| 6 inch water service connection | Cost recovery |
| 8 inch water service connection | Cost recovery |
| Water Consumption by Residential, Commercial; Water Meters Less than 25mm (1 inch) | |
| Basic water charge (monthly, per meter) | 26.96 |
| Metered water (per cubic metre) | 0.98 |
| Monthly flat rate users | 57.41 |
| Water Consumption by Commercial, Greenhouse, Field Drip Irrigation Water Meters Greater than 25mm (1 inch) | |
| Regulated* Greenhouse/Commercial | |
| Basic water charge (monthly, per meter) | 26.96 |
| Metered water (per cubic metre) | 1.07 |
| *A regulated greenhouse must have a Municipality of Leamington approved on-site reservoir and rate of flow control system. | |
| Unregulated Greenhouse/Commercial | |
| Basic water charge (monthly, per meter) | 26.96 |
| Metered water (per cubic metre) under 3 acres | 1.16 |
| Metered water (per cubic metre) over 3 acres | 2.32 |
| Private Hydrant Maintenance | 86.41 |
| Utility Billing | |
| Paperless Invoice Discount | (3.00) |
| New Account Setup | 25.00 |
| Correct Payment Misposting | 25.00 |
| Statement of Account (per year charge) | 20.00 |
| Statement of Account (for each additional year) | 10.00 |
| Paper Bill Reprint (per month) | 10.00 |
| Bill Reprint - emailed | No charge |
| Door Knocker | 25.00 |

**Schedule M
Engineering Services Fees**

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|--|---------------|
| | \$ |
| Subdivision Engineering Review (per lot) | 80.00 |
| Property Inquiry Request Letters - Engineering | 80.00 |
| North Leamington Stormwater Master Plan (per assessable acre) | 1,000.00 |
| Drainage Fees | |
| Property Inquiry Request Letters - Drainage | 200.00 |
| Drainage Apportionment Agreements (as a request of severance), plus costs if a drainage engineer as appointed by Council | 400.00 |
| Proof of Drainage Review (as a request of severance) | 200.00 |
| Drainage Admin Fee per Parcel (Maintenance & Capital) | 10.00 |
| Drainage Admin Fee Per Parcel (Pump Schemes) | 5.00 |
| Drainage Admin Fee (Policy E09 Fees) | 500.00 |
| Drainage Postage (project mailing costs) | Cost recovery |
| Mutual Drain Agreement | 200.00 |
| Drainage Tile Loan - Inspection services | 185.00 |
| Drainage Inspection Fees | |
| Inspection Services - Remedial Works (per hour) | 100.00 |
| Inspection Services - Severance Conditions (not related to new home construction) | 200.00 |
| Inspection Services - Building Permit Conditions (related to new home construction) | 200.00 |
| Infrastructure Improvement Fees | |
| Storm Sewer (\$/m) (\$/m of Frontage) | 345.00 |
| Storm Service Connection (per each) | 3,000.00 |
| Sanitary Sewer (\$/m of Frontage) | 320.00 |
| Residential/Institutional Sanitary Service Connection (max amount per each) | 3,000.00 |
| Commercial/Industrial Sanitary Service Connection with Sampling Manhole (max amount per each) | 8,000.00 |
| Curb & Gutter (\$/m of Frontage) | 55.00 |
| Asphalt Pavement (\$/m of Frontage) | 370.00 |
| Sidewalk | 185.00 |
| Street Light | 7,000.00 |
| Electric Vehicle Charging Fees | |
| Charging during 8:00am to 7:59pm (per hour) | No Charge |
| Charging during 8:00pm to 7:59am (per hour) | 1.00 |

Schedule N Legislative Services Fees

Licensing Fees established under specific by-laws are not included in this schedule (applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|--|-----------|
| | \$ |
| Appeal | |
| Appeal of Decision or Application for Variance | 100.00 |
| Business Licences | |
| Adult Entertainment Owner Initial Application | 500.00 |
| Adult Entertainment Owner Renewal | 500.00 |
| Adult Entertainment Operator Initial Application | 250.00 |
| Adult Entertainment Operator Renewal | 250.00 |
| Bed and Breakfast Initial Application | 117.50 |
| Bed and Breakfast Renewal | 117.50 |
| Boarding/Rooming House Initial Application | 117.50 |
| Boarding/Rooming House Renewal | 117.50 |
| Cash for Merchandise Initial Application | 100.00 |
| Cash for Merchandise Renewal | 100.00 |
| Caterer Initial Application | 100.00 |
| Caterer Renewal | 100.00 |
| Delivery Vehicle Initial Application | 100.00 |
| Delivery Vehicle Renewal | 100.00 |
| Driving School Operator Initial Application | 80.00 |
| Driving School Operator Renewal | 80.00 |
| Driving School Instructor Initial Application | 40.00 |
| Driving School Instructor Renewal | 40.00 |
| Eating Establishment Initial Application | 125.00 |
| Eating Establishment Renewal | 125.00 |
| Food Vehicle Initial Application | 150.00 |
| Food Vehicle Renewal | 150.00 |
| Ice Cream Cart Initial Application | 40.00 |
| Ice Cream Cart Renewal | 40.00 |
| Ice Cream Vehicle Initial Application | 62.50 |
| Ice Cream Vehicle Renewal | 62.50 |
| Pawnbroker Initial Application | 100.00 |
| Pawnbroker Renewal | 100.00 |
| Personal Care Establishment Initial Application | 100.00 |
| Personal Care Establishment Renewal | 100.00 |
| Salesperson - Door to Door | 60.00 |
| Salesperson - Door to Door | 60.00 |
| Salesperson - 3 Day Sales | 60.00 |
| Salesperson - 3 Day Sales | 60.00 |
| Salvage Yard Initial Application | 100.00 |

Schedule N Legislative Services Fees

Licensing Fees established under specific by-laws are not included in this schedule (applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|---|-------------|
| | \$ |
| Salvage Yard Renewal | 100.00 |
| Transportation Business Initial Application | 100.00 |
| Transportation Business Renewal | 100.00 |
| General Business Initial Application | 75.00 |
| General Business Renewal | 75.00 |
| Home Occupation Initial Application | 75.00 |
| Licence Replacement | 25.00 |
| Business Licence Application Fee double if an application is not made at least 14 days prior to the commencement of the business. | |
| Business Licence Renewal Fee double if the Licensee has not renewed the Business Licence before the expiry date. | |
| Complaint to the Integrity Commissioner | |
| Code of Conduct | 100.00 |
| Conflict of Interest | 100.00 |
| Death Registration | |
| Registration of Death | 28.00 |
| Registration of Outside Death | 38.00 |
| Fireworks Permits | |
| Mobile Sales Premises Licence | 125.00 |
| Display/Theatrical | 125.00 |
| Family | 50.00 |
| Gallery Rental (2 hour photo session) | 200.00 |
| Liquor Licences | |
| Review of Applications | 25.00 |
| Lottery Licences | |
| Raffles, Break Open Tickets | 3% of prize |
| Bingo per session | 3% of prize |
| Marriages | |
| Licence | 135.00 |
| Ceremony (office hrs) | 245.00 |
| Ceremony (office hrs, other than English) | 290.00 |
| Ceremony (after hours and/or off site) | 325.00 |

Schedule N Legislative Services Fees

Licensing Fees established under specific by-laws are not included in this schedule (applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|--|-----------|
| | \$ |
| Ceremony Mileage: per Canada Revenue Agency (after hours Leamington border & back) | per CRA |
| Ceremony Cancellation Fees (withheld from refund): | |
| During office hours | 30.00 |
| After hours/off site - with 24 hrs notice | 60.00 |
| After hours/off site - without 24 hrs notice | 160.00 |
| Municipal Freedom of Information & Protection of Privacy Act | |
| Access/Correction Application Request | 5.00 |
| Miscellaneous charges per OReg 823 | |
| Noise By-law | |
| Application for Exemption | 25.00 |
| Photocopies (per page) | |
| Letter, Legal, 11 x 17 | 0.40 |
| Oversize copier | 7.50 |
| Digital Plotter | 7.50 |
| Routine Disclosure | 10.00 |
| Taxi By-law | |
| Taxi Cab Licence Initial Application (per vehicle) | 200.00 |
| Taxi Cab Licence Renewal (per vehicle) | 100.00 |
| Taxi Cab Licence Renewal - Received Late | 150.00 |
| Taxi Cab Driver Licence Initial Application | 65.00 |
| Taxi Cab Driver Licence Renewal | 65.00 |
| Taxi Cab Driver Licence Renewal - Received Late | 90.00 |
| Taxi-Cab Driver Licence 2nd replacement within year | 25.00 |
| Replacement of Taxicab Plate (per plate) | 100.00 |
| Transfer of Taxicab Plate and Validation Tag (per plate and tag) | 25.00 |

Schedule O By-law Enforcement Fees

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|--|-----------|
| | \$ |
| Animal Control | |
| Dog Tags (per dog) | 20.00 |
| Late Fee - after March 31st | 20.00 |
| New Dog to Home after March 31st or Seasonal Resident | 20.00 |
| Replacement Tag | 5.00 |
| Kennel (includes 1 dog tag) | 115.00 |
| First Pound Fee | 50.00 |
| Second Impound Fee within a one year period | 75.00 |
| Third and Subsequent Impounds Fee within a one year period | 125.00 |
| By-law Enforcement | |
| Non-compliance at re-inspection | 250.00 |
| Municipal Parking Lots | |
| Parking Permit | |
| Annual | 150.00 |
| 6 month | 85.00 |
| Monthly | 20.00 |
| P/T uptown annual | 80.00 |
| 11 Mill St Parking Lot (maximum 10 permits) | |
| Parking Permit | |
| Annual | 300.00 |
| 6 month | 150.00 |
| Monthly | 25.00 |
| Sign Permits | |
| Portable Sign - per month | 55.00 |
| Facia Sign | 82.00 |
| Ground Sign | 82.00 |
| Billboard Sign | 165.00 |
| Digital and Projected Advertising Displays | 500.00 |
| Menu Display Board | 80.00 |
| Menu Order Board | 80.00 |
| Projecting Sign | 80.00 |
| Removal of sign (non-portable) cost recovery | 65.00 |
| Removal of portable sign & storage | 100.00 |
| Plus after 5 days of storage charged per day | 15.00 |
| Application for Sign Variance | - |

**Schedule P
Legal Services Fees**

(applicable taxes will be added to all fees)

| Description of Fee or Service | 2023 Fees |
|---|------------------|
| | \$ |
| Affidavits | |
| Resident | 23.00 |
| Non-Resident | 33.00 |
| Agreements | 300.00 |
| Disposition of Lands | |
| Request to Dispose of Municipally Owned Lands | 100.00 |
| Property Information Report | |
| Response within 10 business days | 300.00 |
| Response within 3 business days | 500.00 |
| Subsequent request | 50.00 |