



**ADR**  
C H A M B E R S

**Integrity Commissioner Office**  
for the Municipality of Leamington

**CHARLES A. HARNICK**  
Integrity Commissioner  
Municipality of Leamington  
E-mail: [integrity@adr.ca](mailto:integrity@adr.ca)

July 23, 2024

**Sent via E-mail to:**

**Matthew Todd**  
**Director of Legal and Legislative Services**  
111 Erie Street North  
Leamington, ON N8H 2Z9  
[mtodd@leamington.ca](mailto:mtodd@leamington.ca)

**Re: File No.: IC-30719-0324: Municipality of Leamington Integrity Commissioner Annual Report for the operating period of March 1, 2023 to February 29, 2024**

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Dear Mr. Todd:

Thank you for the opportunity to act as the Integrity Commissioner (or “IC”) for the Municipality of Leamington (the “Municipality”) over the past year. In accordance with the terms of our agreement with the Municipality, and pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the operating period of March 1, 2023 to February 29, 2024.

As you know, the IC’s role is to help Members of Council (“Members”) ensure that they are performing their functions in accordance with the Municipality’s Code of Conduct (the “Code”) and the *Municipal Conflict of Interest Act* (the “MCIA”). The Integrity Commissioner is available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with the Code and the MCIA.

The Integrity Commissioner is also responsible for receiving, assessing, and investigating appropriate complaints respecting alleged breaches of the Code or the MCIA.

### **MCIA Complaints**

The Integrity Commissioner received one complaint alleging contravention of the MCIA during this operating period. The complaint was investigated and resulted in a finding of no breach of the MCIA and was thus dismissed.

### **Code of Conduct Complaints**

During this operating period, one Code of Conduct complaint was received and investigated by the Integrity Commissioner. No breach was found, and the investigation was closed.

### **Requests for Advice**

During this operating period, the Integrity Commissioner received no requests for advice.

### **Education Session**

During this operating period, the Integrity Commissioner presented an education seminar to the Municipality's Local Board Members about the Code of Conduct and the role of the Integrity Commissioner.

### **Billings**

Billings for the operating period, commencing March 1, 2023 and ending February 29, 2024, totaled \$12,949.80.

### **Final Comments**

We look forward to assisting the Municipality and its Members in contending with the issues that may arise in connection with the administration of its Code in the coming year.

Yours truly,



Charles A. Harnick  
Office of the Integrity Commissioner for the Municipality of Leamington